



TOWN OF RICHLANDS
Town Board Meeting
March 11, 2025
6:00 PM
AGENDA

I. Meeting Called to Order by Mayor McKinley Smith

II. Pledge of Allegiance

III. Invocation

IV. Adoption of the Agenda

V. Adoption of the Minutes

1. February 2025 Meeting Minutes

VI. Public Comment

VII. Public Hearings

VIII. Old Business

IX. New Business

1. Resolution 2025-01 (Annexation Petition)
2. RVFD Fire Protection Service Contract
3. Budget Amendment #5

X. Administrator Notes and Updates

1. Administrator Notes and Updates

XI. Police Report

1. February 2025 Police Report

XII. Board Member Concerns and Committee Updates

XIII. Personnel

XIV. Closed Session

1. To Discuss a Proposed Acquisition of Real Property

XV. Adjourn



TOWN OF RICHLANDS
Regular Board Meeting
Agenda Item V. - 1.
February 2025 Meeting Minutes

Description:

February 2025 Meeting Minutes.

Review:

Attached are the minutes for the February 11, 2025 Regular Meeting of the Richlands Board of Aldermen.

Action Needed:

Review and adopt the February meeting minutes.

ATTACHMENTS:

Description

▣ February 2025 Meeting Minutes

TOWN OF RICHLANDS
NORTH CAROLINA

Office of the
Town Clerk
(910) 324-3301
(910) 324-2324 fax
townclerk@richlandscnc.gov



Mailing Address:
P.O. Box 245
Richlands, N.C. 28574

The Richlands Board of Aldermen met in Regular Session on February 11, 2025, at 6:00 pm at the Richlands Town Hall. Present for the meeting were:

Alderman Paul Conner
Mayor Pro-Tem Tom Brown
Alderman Kandy Koonce

Alderman Marilyn Bunce
Mayor McKinley Smith

Absent: Alderman Kent Painter

Also present were:

Gregg Whitehead, Town Administrator
Erin Juhls, Town Clerk
William A. Horne, Chief of Police

Keith Fountain, Town Attorney
Johnathan Jarman, Public Works Director

There were 12 citizens present.

I. MEETING CALLED TO ORDER:

Mayor McKinley Smith called the meeting to order at 6:00 pm.

II. PLEDGE OF ALLEGIANCE: Alderman Marilyn Bunce

III. INVOCATION: Mayor McKinley Smith

IV. ADOPTION OF AGENDA:

Gregg Whitehead, Town Administrator, presented the agenda to the Board.

A **motion** was made by Alderman Tom Brown seconded by Alderman Marilyn Bunce to adopt the agenda as presented. The motion was unanimously carried.

V. ADOPTION OF MINUTES (January 14, 2025):

A **motion** was made by Alderman Tom Brown, seconded by Alderman Paul Conner to approve the meeting minutes of January 14, 2025. The motion was unanimously carried.

VI. PUBLIC COMMENT:

Bernard McLeod, representing The Lands Development and Ward Construction, addressed the board regarding plans to develop and annex two properties. The first property, located at Kinston Hwy and Richlands Loop Road, would consist of approximately 300 lots. The second property which they would like to rezone is situated behind Tractor Supply.

Mr. McLeod also asked the board to consider giving an exemption to the zoning ordinance requiring curb and cutter in all neighborhoods.

Brett Bond, 106 Annie Road, received an ordinance violation letter and wanted to inquire about changing the verbiage regarding registration on abandoned, junked or nuisance vehicles.

VII. PUBLIC HEARING:

1. SPECIAL USE PERMIT (HOTEL HEIGHT LIMIT):

Mayor McKinley Smith opened the Public Hearing to receive public comment regarding the Special Use Permit.

Gregg Whitehead, Town Administrator, was sworn in by Town Attorney, Keith Fountain.

Mr. Whitehead addressed the Board and stated that he received an application for a Special Use Permit regarding the construction of a hotel in excess of thirty-five (35) feet. He reviewed the application, and it is correct as submitted.

Town Attorney, Keith Fountain questioned Mr. Whitehead on the following:

1. Is the requested permit within the jurisdiction according to the table of permissible uses? Yes

Mr. Bernard McLeod and Mr. Avery Washington were sworn in by Town Clerk, Erin Juhls.

Mr. McLeod addressed the Board and stated he is looking to construct a four (4) story, 79-room Fairfield Marriot Hotel which would have a maximum height of fifty (50) feet. The property is surrounded by commercial property, keeping to conformity.

Town Attorney, Keith Fountain asked Mr. McLeod the following:

1. Please describe the property around it: The property around the hotel is all commercial and in the commercial district. It is surrounded by a McDonald's, gas station, Starbucks, and retail space.

Mr. Washington addressed the Board and stated he is a broker with Coldwell Banker Seacoast Advantage and is familiar with commercial real estate valuations.

Town Attorney, Keith Fountain questioned Mr. Washington on the following:

1. In your opinion, would the proposed use of the property have any detrimental effect on the adjoining property owner's values? No, it would drive traffic and positively affect the merchants.

2. So you feel it would be beneficial to them? Yes, I am very confident it would be.

With no further comments, Mayor Smith declared the public hearing closed.

2. ZONING MAP AMENDMENT:

Mayor McKinley Smith opened the Public Hearing to receive public comment regarding the Zoning Map Amendment.

Town Administrator, Gregg Whithead addressed the board to inform them of an application that was received regarding the rezoning of 112 Ervintown Road from R-8 to C-2 commercial. It is adjacent to commercial property and the implied use is for a gas station that is in development. It is approximately .7 acres. The house at 112 Ervintown would be torn down as part of the development. Fencing or some type of buffer between the properties would be required. Beyond that, the application is correct.

Lloyd Smith, 108 Ervintown Road received a letter regarding the rezoning. He would like to have some type of barrier along his property to help with noise pollution.

Bernard McLeod, representing 112 Ervintown Road, is developing the property. He stated there would be a traffic light installed as well as buffers between the properties.

With no further comments, Mayor Smith declared the public hearing closed.

VIII. OLD BUSINESS: None

IX. NEW BUSINESS:

1. SPECIAL USE PERMIT (HOTEL HEIGHT LIMIT):

Now that the public hearing has been held, the Board deliberated on the Special Use Permit requested by 133 Koonce Fork LLC. The request is to construct a hotel at 133 Koonce Fork Road at a height in excess of thirty-five (35) feet but less than fifty (50) feet. The height limit allowed for structures in a commercial zone is thirty-five feet and anything over that limit requires a special use permit. In order to authorize a special use permit, the Board must base their decision on six (6) findings of fact.

Now that the public hearing has been held, the board may deliberate and vote on the Special Use Permit.

A **motion** was then made by Alderman Marilyn Bunce, seconded by Alderman Tom Brown to approve the Special Use Permit for the hotel, that the requested permit is within its jurisdiction according to the table of permissible uses, that the application is complete, if completed as proposed in the application, the development will comply with all of the requirements of this chapter, the use will not materially endanger the public health or safety if located where proposed and developed according to the plan as submitted. The use will not substantially reduce the value of adjoining or abutting property, or that the use is a public necessity, and the location and character of the use, if developed according to the plan as submitted and approved,

will be in harmony with the area in which it is to be located and in general conformity with the plan of development of the town. The motion was unanimously approved.

2. ORDINANCE 2025-02 (ZONING MAP AMENDMENT):

Town Administrator, Gregg Whitehead presented Ordinance 2025-02 which will amend the Richlands Zoning Map by changing the zoning designation of 112 Ervintown Road a .7 acre tract of property (Onslow County Tax Parcel 43A-38.1) from the R-8 Residential District to the C-2 Commercial District. The Planning Board did meet on this matter and agreed that it meets the requirements of the land use plan.

Now that the public hearing has been held, the Board deliberated and voted on Ordinance 2025-02 (Zoning Map Amendment).

A **motion** was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to approve Ordinance 2025-02, Zoning Map Amendment. The motion was unanimously carried.

3. BUDGET AMENDMENT #4:

At the time of the budget adoption, the new financial software had lumped the forfeiture funds into a single miscellaneous account. In order to best account for the State and Federal forfeiture expenditures, three specific line items have been created, and the \$12,400.00 budgeted funds will be moved to their corresponding line item.

A **motion** was made by Alderman Marilyn Bunce, seconded by Alderman Kandy Koonce to approve Budget Amendment # 4. The motion was unanimously carried.

X. ADMINISTRATOR NOTES AND UPDATES:

The Town Administrator, Gregg Whitehead, presented a copy of notes and updates to the Board which is incorporated by reference and hereby made part of these minutes. He also reported on the following:

- Senator Lazzara has filed a bill that would allow the town to start an occupancy tax.
- Public Works Director, Johnathan Jarman heard back from NCDOT regarding the tree in front of Precious Resources. It will be put on their schedule to be removed. Since it is in a Historic District, the town may be required to plant a new tree.
- Met with representatives from the Richlands Volunteer Fire Department last night regarding a new contract and the property beside town hall.
- Received a zoning permit for a Cook Out which would be two doors down from Dunkin Donuts.
- Public Works Director, Johnathan Jarman, had a meeting with Duke Energy regarding the streetlights. He is going to be developing a map showing where the streetlights are located in town. There would be a charge of \$3.00 per light to switch to a 110-watt as well as a one-time fee of \$50.00 per light.

XI. POLICE REPORT:

Chief William A. Horne presented a copy of the Activity Report for January 2024 and is incorporated by reference and hereby made part of these minutes. He also reported on the following:

- Everyone has received their taser certification.
- Ring has resigned and is now working with Holly Ridge Police Department.
- One applicant has applied to the department but is no longer being considered.
- There will be no equipment funding from the JAG Grant that the department applied for.
- Officer Pool is scheduled for patrol rifle class.
- There is one pre hire currently in BLET at James Sprunt Community College.
- Sandoval also spoke with one of the students in the BLET class about coming to work with the town.

XII. BOARD MEMBER CONCERNS AND COMMITTEE UPDATES:

Alderman Marilyn Bunce: The Onslow County Planning Board approved 300 additional lots at Stateside and building permit applications in the last two quarters of 2024 have doubled compared to the first two quarters.

Attended a remembrance ceremony on Saturday at Brick Mill Cemetery, alongside the Mayor. The land, donated by the Rand family, serves as a burial site for black citizens, with over 200 marked graves and more than 600 burials. The ceremony was beautiful and especially enjoyed Mayor Smith's singing.

Alderman Kandy Koonce: Thanked the police department for helping with the Operation Deploy Santa function at the community building and also thanked the code enforcement officer for all her resources and contributions. Expressed her appreciation for the Police Department.

Alderman Tom Brown: Is aware that there have been dogs in the park recently and that their owners have been cited. He is pleased the park is being patrolled and hopes that it will continue. He requests that the officers answer the phone "Richlands Police Department" and their name. He also asked the Chief of Police to have someone attend the monthly meetings if he is going to be absent. Additionally, he has noticed loud vehicles revving near the park and wants the police to be aware. He expressed gratitude to Officer Ring and wished him the best.

XIII. PERSONNEL: None

XIV. CLOSED SESSION: None

XV. ADJOURN:

With no further business, a **motion** was made by Alderman Kandy Koonce, seconded by Alderman Paul Conner to adjourn the meeting at 6:52 pm. The motion was unanimously carried.

Respectfully Submitted,

Attest:
Erin Juhls, Town Clerk

Mayor McKinley Smith

DRAFT



TOWN OF RICHLANDS
Regular Board Meeting
Agenda Item IX. - 1.
Resolution 2025-01 (Annexation Petition)

Description:

Resolution 2025-01 (Annexation Petition).

Review:

The attached resolution directs the Town Clerk to certify an annexation petition received by the town that will annex a 95.5 acre tract along Richlands Highway and across from the Waverly Place Subdivision.

Action Needed:

Act as desired.

ATTACHMENTS:

Description

- ▣ Resolution 2025-01
- ▣ Annexation Petition

A State of North Carolina
County of Onslow

RESOLUTION 2025-01

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-58.1**

WHEREAS, a petition requesting annexation of an area described in said attached petition by the owners of Onslow County Tax Parcel 030755 was received on February 27, 2025 by the Richlands Board of Aldermen; and

WHEREAS, G.S. 160A-58.2 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Aldermen of the Town of Richlands deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Richlands that:

The Town Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Board of Aldermen the result of her investigation.

DULY ADOPTED this 11th day of March, 2025

McKinley Smith, Mayor

ATTEST:

Town Clerk



TOWN OF RICHLANDS
Petition Requesting Annexation

DATE: 1/29/2025

RE: Tax Parcel # (s) 030755

To the Board of Aldermen of the Town of Richlands:

1. I/We the undersigned owner(s) of real property respectfully request that the tax parcels listed above and the area described in Item 2 below be annexed to the Town of Richlands. Furthermore, I/we do declare and certify that all legal owners of real property in the annexation area have signed this petition in Item 3 below.

2. The area to be annexed is (choose one):

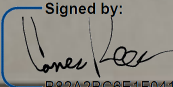
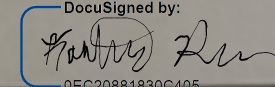
☒ Contiguous to the primary corporate limits of the Town of Richlands. A complete and accurate legal description of the property and a recently prepared survey map are attached.

OR

☐ Not contiguous to the primary corporate limits of the Town of Richlands. A complete and accurate legal description of the property, a recently prepared survey map, and a map showing the area proposed for annexation in relation to the primary corporate limits of the Town are attached. In addition, I/we certify that:

- (A) The nearest point of the property to be annexed is no more than three miles from the primary corporate limits of the Town of Richlands; and
- (B) No point of the property to be annexed is closer to the primary corporate limits of another city than to the primary corporate limits of the Town of Richlands; and
- (C) The property to be annexed is not a subdivision as defined by N.C.G.S. 160A-376 or if it is that the entire subdivision as defined by this statute is included in the proposed annexation area.

3. I/We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. I/We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. If zoning vested rights are claimed, indicate below and attach proof (copy of a valid building permit, conditional use permit, etc.)

Name (please type or print)	Address (please type or print)	Vested Rights?* (yes or no)	Signature / Electronic Signature
JAMES COMMERCEES	324 OSPREY POINT DR	Yes	<div>Signed by: </div>
KOURTNEY KAY	SNEADS FERRY NC 28460	Yes	<div>DocuSigned by: </div>

***If you answer yes, you must attach a detailed description of the right you are claiming; otherwise you will forfeit this right within the Town.**

Number and attach additional pages as needed. Indicate here how many pages are attached: _____



TOWN OF RICHLANDS
Regular Board Meeting
Agenda Item IX. - 2.
RVFD Fire Protection Service Contract

Description:

RVFD Fire Protection Service Contract (draft).

Review:

The attached draft contract between the Richlands Volunteer Fire Department and the Town is a five year contract for that provides fire protection services, medical first responder services and additional emergency response calls as directed by Onslow County 911 Center. The draft contract calls for a \$50,000 increase in funding to RVFD spread over the term of the contract, or an additional \$10,000 per year. The Town currently pays the RVFD \$40,000 per year for fire protection services.

Action Needed:

Approve the contract if desired.

ATTACHMENTS:

Description

- ▣ RVFD Draft Fire Protection Services Contract

Fire Protection Services Agreement

This Agreement is made and entered into this ____ day of _____, **20**, by and between the **Town of Richlands, North Carolina** (hereinafter referred to as the “Town”), a municipal corporation organized under the laws of the State of North Carolina, and the **Richlands Volunteer Fire Department, Inc.** (hereinafter referred to as the “Fire Department”), a nonprofit corporation organized and existing under the laws of the State of North Carolina.

WHEREAS, the Town desires to ensure the provision of fire protection, medical first responder services, and other emergency response services within its jurisdiction to safeguard the health, safety, and welfare of its citizens; and

WHEREAS, the Fire Department is equipped, staffed, and willing to provide such services within the Town of Richlands and surrounding areas as directed by the Onslow County 911 Center; and

WHEREAS, North Carolina General Statutes authorize municipalities to contract with nonprofit fire departments for the provision of fire protection and related services pursuant to the authority granted by [NC General Statutes 160A-17](#);

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Scope of Services

The Fire Department agrees to provide the following services within the jurisdiction of the Town and surrounding areas as directed by the Onslow County 911 Center:

- 1.1 Fire protection services, including the suppression and prevention of fires.
- 1.2 Medical first responder services to assist in emergency medical situations.
- 1.3 Response to other emergency and non-emergency calls as directed by the Onslow County 911 Center, including but not limited to hazardous materials incidents, rescue operations, and public safety assistance.

2. Term of Agreement

2.1 The term of this Agreement shall be for a minimum of five (5) years commencing on _____, **20**, and shall continue until _____, **20**, unless terminated or renewed as provided herein.

2.2 The Agreement may be renewed by mutual written agreement of the parties prior to the expiration of the initial term.

3. Compensation

3.1 The Town agrees to pay the Fire Department an annual fee of **Fifty Thousand Dollars (\$50,000.00)** for the first year of this Agreement.

3.2 The annual fee shall increase by **Ten Thousand Dollars (\$10,000.00)** each year for the duration of the Agreement, as outlined below but will continue until such time as the contract is renewed:

- Year 1: \$50,000
- Year 2: \$60,000
- Year 3: \$70,000
- Year 4: \$80,000
- Year 5: \$90,000

3.3 Payments shall be made in equal quarterly installments, with the first payment due on _____, 20, and subsequent payments due on the first day of each quarter thereafter.

4. Duties and Responsibilities of the Fire Department

4.1 The Fire Department shall maintain sufficient personnel, equipment, and training to provide the services outlined in Section 1 of this Agreement. The primary location of the Fire Department building shall be within one mile of a North Carolina Department of Transportation road or highway of the corporate union of the Town.

4.2 The Fire Department shall comply with all applicable local, state, and federal laws and regulations, including North Carolina General Statutes governing nonprofit fire departments.

4.3 The Fire Department shall maintain accurate records of all calls for service and provide annual reports to the Town detailing the nature and number of incidents responded to, as well as any significant operational updates.

4.4 The Fire Department shall maintain liability insurance, workers' compensation insurance, and any other necessary insurance coverages to protect its personnel, property, and operations.

5. Duties and Responsibilities of the Town

5.1 The Town shall provide the agreed-upon compensation in accordance with Section 3 of this Agreement.

5.2 The Town shall designate a point of contact to coordinate with the Fire Department on matters related to this Agreement.

5.3 The Town agrees to continue to lease those buildings and grounds located at 113 North Wilmington Street that are currently in use by the FIRE DEPARTMENT at no charge for the

duration of this agreement or until the FIRE DEPARTMENT relocates any portion of its services to a new facility, whichever event occurs first.

6. Termination

6.1 Either party may terminate this Agreement for cause upon providing one hundred and eighty (180) days' written notice to the other party, specifying the reasons for termination.

7. Miscellaneous Provisions

7.1 **Independent Contractor:** The Fire Department shall perform all services under this Agreement as an independent contractor and not as an employee or agent of the Town.

7.2 **Amendments:** This Agreement may only be amended by mutual written consent of the parties.

7.3 **Entire Agreement:** This Agreement constitutes the entire understanding between the parties and supersedes all prior agreements, representations, or understandings, whether written or oral.

7.4 **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina.

8. Signatures

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Town of Richlands, North Carolina

By: _____
Name: _____
Title: _____
Date: _____

Richlands Volunteer Fire Department, Inc.

By: _____
Name: _____
Title: _____
Date: _____



TOWN OF RICHLANDS
Regular Board Meeting
Agenda Item IX. - 3.
Budget Amendment #5

Description:

Budget Amendment #5.

Review:

In order to properly account \$44,703.50 in expenditures for the stormwater project, Budget #5 needs to be approved. The next payment application submitted by the contractor for the stormwater project will be the final one. Fine grading and the final walk-through are the only work left to complete. The total project is projected to come under budget.

Action Needed:

Approve the budget amendment.

ATTACHMENTS:

Description

▣ Budget Amendment #5

BUDGET AMENDMENT # 5
FY ENDING 2024/2025
PUBLIC WORKS

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

Account Number	Description	Budget	Increase (Decrease)	New Budget	Explanation
4999	Fund Balance		(44,703.50)		Stormwater Improvements
10-5740-572	Powell Bill Expense	185,000.00	44,703.50	229,703.50	Stormwater Improvements

TOTAL: \$44,703.50

This budget amendment has been approved by
The Board of Alderman/Town Administrator:

Date

Date entered into BMS: _____



ENGINEERS' JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 2

To (Owner):	The Town of Richlands, N.C.	From (Contractor):	KBS Construction Company LLC	Via (Engineer):	Rivers and Associates
Project:	Town of Richlands Storm Drainage Rehabilitation	Contract:			
Owner's Contract No.:		Contractor's Project No.:		Engineer's Project No.:	2023029

Application for Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1.	ORIGINAL CONTRACT PRICE.....	\$ 256,400.00
2.	Net change by Change Orders.....	\$ -56,500.00
3.	Current Contract Price (Line 1 + 2).....	\$ 249,900.00
4.	TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 223,332.00
5.	RETAINAGE:	
	a. 5% X \$229,732.00 Work Completed.....	\$
	b. X Stored Material.....	\$
	c. Total Retainage (Line 5.a + Line 5.b).....	\$ 223,332.00
6.	AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 178,628.50
7.	LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 144,703.50
8.	AMOUNT DUE THIS APPLICATION.....	\$
9.	BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature:

By:

Date: 2/17/25

Payment of: \$ (Line 8 or other - attach explanation of the other amount) 44,703.50

is recommended by: 02-19-2025 (Engineer) (Date)

Payment of: \$ (Line 8 or other - attach explanation of the other amount) 44,703.50

is approved by: (Owner) (Date)

Approved by: Funding or Financing Entity (if applicable) (c-520) AP-1 (Date)



TOWN OF RICHLANDS
Regular Board Meeting
Agenda Item X. - 1.
Administrator Notes and Updates

Description:

- I will be out of the office March 26 - April 1.
- The North Carolina League Municipalities has decided to no longer offer health insurance services to the members effective July 1, 2025. Since the League is our current health insurance provider we are in the process of switching to an alternates health insurance provider for the remainder of 2025.

Review:

Action Needed:



TOWN OF RICHLANDS
Regular Board Meeting
Agenda Item XI. - 1.
February 2025 Police Report

Description:

Attached is the Police Activity Log for the month of February 2025.

Review:

Action Needed:

Receive the Police Report.

ATTACHMENTS:

Description

▣ February 2025 Police Activity Log

Activity Log Event Summary (Cumulative Totals)

Richlands Police Department

(02/01/2025 - 02/28/2025)

<No Event Type Specified>	1	911 Hang-Up	2
Adminstration Run	29	Alarm Activation	1
Alcohol Violations	1	Animal Complaint	1
Arrest	13	Assist Citizen	33
Assist EMS	5	Assist Fire	3
Assist Other Agency	5	Assist Other RPD Officer	2
Bank Escort	2	Business Check	1,008
Business Walk Through	9	Call for Service	462
Careless & Reckless	1	Child Abuse	1
Child Safety Seat	1	Citation	324
Civil Problem	1	Crash	4
Domestic Dispute	4	DWI	3
DWLR	30	Fingerprinting	2
Follow up Investigation	3	Fraud	1
Incident Report	22	Juvenile Problems	2
Larceny	1	Lighting Violation	19
No Insurance	18	Noise Complaint	1
NOL	15	Open Container	1
Ordinance Violation	3	Patrol Zone 1	43
Patrol Zone 2	38	Patrol Zone 3	39
Patrol Zone 4	33	Patrol Zone 5	43
Patrol Zone 6	42	Possession of Drug Paraphernalia	1
Possession of Marijuana	1	Registration Violation	108
Resist, Obstruct/Delay Officer	2	Safe Movement Violation	5
Seatbelt	9	Selective Traffic Enforcement	124
Sexual Assault	1	Special Assignment	3
Speeding	61	Stoplight/Sign	23
Supplement to report	5	Suspicious Vehicle/Person/Incident	7
Transport to Jail	3	Trespassing	3
Unlock Car	3	Vehicle Check After Shift	17
Vehicle Check Before Shift	29	Vehicle Searches	6
Vehicle Stop	340	Verbal Warnings	136
Warning Citation	18	Warrant	7

Activity Log Event Summary (Cumulative Totals)

Richlands Police Department

(02/01/2025 - 02/28/2025)

Window Tint Violation

25

Total Number Of Events: 3,209

Code Enforcement

4 signs removed- made contact with businesses IF number was on the sign

2 vehicles tagged for towing- 2 moved by owner

2 vehicle letters (to be tagged)- 2 moved by owner

0 grass letters

1 Livestock Letter (chickens no longer on premises)

0 Trash/Yard debris letters



TOWN OF RICHLANDS

Regular Board Meeting

Agenda Item XIV. - 1.

To Discuss a Proposed Acquisition of Real Property

Description:

Review:

Action Needed: