



TOWN OF RICHLANDS
Town Board Meeting
May 9, 2017
6:00 PM
AGENDA

I. Meeting Called to Order by Mayor McKinley Smith

II. Pledge of Allegiance

III. Invocation

IV. Adoption of the Agenda

V. Adoption of the Minutes

1. April 2017 Meeting Minutes

VI. Public Hearings

VII. Old Business

VIII. New Business

1. Richlands Friends & Family Reunion Request
2. Waste Industries Contract Renewal
3. Richlands Planning Board Appointments
4. Schedule Public Hearing (Conditional Use Request)
5. GovDeals Surplus Property Resolution

IX. Administrator Notes and Updates

1. Administrator Notes and Updates

X. Police Report

1. April 2017 Police Report

XI. Public Comment

XII. Board Member Concerns

XIII. Personnel

XIV. Closed Session

XV. Adjourn



TOWN OF RICHLANDS

Regular Board Meeting

Agenda Item V. - 1.
April 2017 Meeting Minutes

Description:

Review:

Attached are the minutes for the April 11, 2017 Regular Meeting of the Richlands Board of Aldermen.

Action Needed:

Adopt the Minutes.

ATTACHMENTS:

Description

▣ April 2107 Meeting Minutes

Town of Richlands

North Carolina

Office of the
Town Clerk
(910) 324-3301
(910) 324-2324 fax
townclerk@richlandscnc.gov

Mailing Address:
P.O. Box 245
Richlands, N.C. 28574



The Richlands Board of Aldermen met in regular session on Tuesday, April 11, 2017, at 6:00 pm in the board room at the Richlands Town Hall. Present for the meeting were:

Mayor Pro Tem Tom Brown
Alderman Kandy Koonce
Alderman Kent Painter

Alderman Paul Conner
Alderman Michael Carpenter

Also present were:

Gregg Whitehead, Town Administrator
Keith Fountain, Town Attorney
Johnathan Jarman, Public Works Director
Mike McHugh, Jacksonville Daily News

Doreen Putney, Town Clerk
Chief Ron Lindig, Police Department
Trever Normile, Duplin Times

Absent: Mayor McKinley D. Smith due to illness

There were seventeen (17) citizens present.

I. MEETING CALLED TO ORDER:

Mayor McKinley Smith called the meeting to order at 6:05 pm.

II. PLEDGE OF ALLEGIANCE: Mayor Pro Tem Tom Brown

III. INVOCATION: Mayor Pro Tem Tom Brown

IV. ADOPTION OF AGENDA:

Gregg Whitehead, Town Administrator, presented the agenda to the Board.

A **motion** was made by Alderman Michael Carpenter, seconded by Alderman Kandy Koonce to adopt the agenda as presented. The motion was unanimously carried.

V. APPROVAL OF MINUTES (March 21, 2017):

A **motion** was made by Alderman Paul Conner, seconded by Alderman Kandy Koonce to approve the regular board meeting minutes of March 21, 2017. The motion was unanimously carried.

VI. PUBLIC HEARINGS

1. Conditional Use Request (A. Marie Carr) 311 Dreadnaught St.

Mayor Pro Tem Tom Brown opened the meeting for a public hearing to hear public comment on a conditional use request by A. Marie Carr to install a class B, manufactured home, single wide trailer on her property at 311 Dreadnaught Street.

Town Clerk, Doreen Putney, read three letters that were received concerning this conditional use request. All three of these letters are incorporated by reference and hereby made part of these minutes. The three letters were as follows:

Mr. Leon Jones:	Mr. Jones owns the property at 310 Dreadnaught St. and was against Ms. Carr's request.
Carol Jones:	For the Estate of Julia M. Jones, owns property at 302 Dreadnaught St. and was against Ms. Carr's request.
Katrina K Southerland:	309 B Dreadnaught St., was in favor of the request.

Other public comments were as follows:

Mrs. Lois Murrill:	314 Dreadnaught St. spoke in favor of the request.
Mr. Alexander Williams:	105 Williams Street Extension spoke in favor of the request.
Mr. George Sutton:	315 Dreadnaught St. spoke in favor of the request.
Mrs. Jean Saunders:	305 A Dreadnaught St. spoke in favor of the request.
Mrs. Linda White:	111 East Point Street spoke in favor of the request.

With no further comments from the public, Mayor Pro Tem Tom Brown declared this public hearing closed.

2. Conditional Use Request (Donald Smith) Home Business:

Mayor Pro Tem, Tom Brown opened the meeting for a public hearing to hear public comment on a conditional use request by Donald Smith to operate a barber shop as a home occupation at his residence at 212 Woodson Street.

With no comments from the public, Mayor Pro Tem Tom Brown declared this public hearing closed.

3. Zoning Text Amendment, Ordinance 2017-01, School Signs:

Mayor Pro Tem Tom Brown opened the meeting for a public hearing to hear public comment on a zoning text amendment to change the Richlands Zoning Ordinance to allow private and public schools to have the same size monument signs as those allowed in the commercial districts.

With no comments from the public, Mayor Pro Tem Tom Brown declared this public hearing closed.

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

1. Conditional Use Request (A Marie Carr) 311 Dreadnaught St.:

Now that the public hearing has been held, the Board deliberated on Ms. Carr's request to install a class B manufactured home at 311 Dreadnaught St. Mr. Whitehead reported that the Richlands Planning Board reviewed and recommended approval of the request. The mobile home must be newer than 1997 and must have underpinning.

After a brief discussion, a **motion** was made by Alderman Paul Conner, seconded by Alderman Michael Carpenter to approve the conditional use request by A. Marie Carr to allow for a class B manufactured home on the property of 311 Dreadnaught St. The motion was unanimously carried.

2. Conditional Use Request (Donald Smith) Home Occupation:

Now that the public hearing has been held, the Board deliberated on Mr. Donald Smith's request to operate a barber shop in his home at 212 Woodson Street. Mr. Whitehead reported that the Richlands Planning Board reviewed and recommended approval of the request. Attorney Fountain stated that the according to NC State, the shop will have to be state inspected and have a separate dedicated entrance.

After a brief discussion, a **motion** was made by Alderman Kent Painter, seconded by Alderman Paul Conner to approve the conditional use request by Mr. Donald Smith to operate a barber shop in his home at 212 Woodson Street. The motion was unanimously carried.

3. Zoning Text Amendment (Ordinance 2017-01) School Signs:

Now that the public hearing has been held, the Board deliberated on the zoning text amendment for Ordinance 2017-01 which will amend the zoning text and allow schools to have the same size free standing signs as those allowed in the commercial districts. Mr. Whitehead stated that these signs will be limited to monument signs only as opposed to pole mounted signs. Mr. Whitehead reported that the Richlands Planning Board reviewed and recommended approval of this zoning text amendment request.

After a brief discussion, a **motion** was made by Alderman Kandy Koonce, seconded by Alderman Paul Conner to approve the amending of the school monuments signs.

Alderman Paul Conner withdrew his second on the motion. No vote, motion failed.

A **motion** was made by Alderman Kandy Koonce, seconded by Alderman Paul Conner to approve the zoning text amendment Ordinance 2017-01. The motion was unanimously carried.

4. Community Building Use Request:

Mr. Whitehead reported that he received a request from the Richlands Library seeking permission to utilize the Richlands Community Building one day a week for a school-aged summer reading program from June 20th through August 12th and between the hours of 10:00 am till 12:00 pm. The library utilized the community build last year for the same function.

After a brief discussion, a **motion** was made by Alderman Michael Carpenter, seconded by Alderman Kandy Koonce to approve the request from the Richlands Library allowing them to utilize the Community Building for the summer reading program. The motion was unanimously carried.

5. ONWASA Representative Re-Appointment:

Mr. Whitehead reported that Alderman Paul Conner's term on the ONWASA Board of Directors will expire on July 31, 2017. ONWASA has requested for the Board to either re-appoint Alderman Conner to the ONWASA board for another three (3) year term or select another representative. Mr. Conner expressed his desire to remain on the board.

After a brief discussion, a **motion** was made by Alderman Tom Brown, seconded by Alderman Kent Painter, to re-appoint Alderman Paul Conner to the ONWASA Board of Directors for another three (3) year term. The motion was unanimously carried.

IX. ADMINISTRATOR NOTES AND UPDATES:

The Town Administrator, Gregg Whitehead, presented a copy of notes and updates to the Board which is incorporated by reference and hereby made part of these minutes. Mr. Whitehead also reported on the following:

- The town received both FEMA reimbursement payments.
- The town hall will be closed this Friday, April 14, 2017 in observance of the Easter holiday.
- A budget workshop will need to be scheduled and asked the Board to look at their calendars to see when a good time would be either the last week of April or early May.

X. POLICE REPORT:

Chief Ron Lindig presented the Police Activity Log for the month of March, 2017, which is incorporated by reference and hereby made part of these minutes. Chief Lindig also reported on the following:

- Received our medicine drop box. It is located in the lobby and encouraged everyone to dispose of their over the counter and prescription medications in the box.
- One of our officers will be attending sniper school next week.
- Two other officers will be attending radar school the end of the month.

- XI. **PUBLIC COMMENT:** None
- XII. **BOARD MEMBER CONCERNS:** None
- XIII. **PERSONNEL:** None
- XIV. **CLOSED SESSION:** None
- XV. **ADJOURN:**

With no further business, a **motion** was made by Alderman Paul Conner, seconded by Alderman Kandy Koonce to adjourn the meeting a 6:24 pm. The motion was unanimously carried.

Respectfully Submitted,

Attest:
Doreen Putney, Town Clerk

Mayor Pro Tem Tom Brown



TOWN OF RICHLANDS

Regular Board Meeting

Agenda Item VIII. - 1.

Richlands Friends & Family Reunion Request

Description:

Richlands Friends & Family Reunion Request (Venters Park).

Review:

Ms. Diana Barnes is requesting the use of Venters Park on May 28 in order to hold a Richlands Friends & Family Reunion event. The event will include live music and food. The reunion event is scheduled to take place between 3pm and 8pm.

Action Needed:

Review the request and act as desired.

ATTACHMENTS:

Description

- ▣ Richlands Friends & Family Request

TOWN OF RICHLANDS

Parade Permit Application

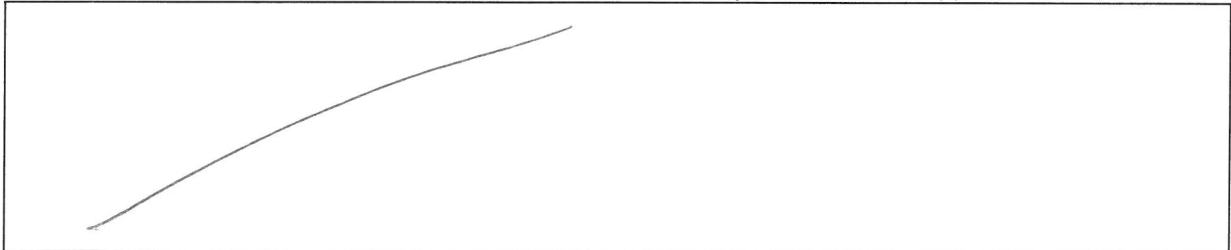
In accordance with Town Ordinance 92.03, this application must be filed within 72 hours of your planned event

I. General Information

Event Name: Richlands Friends and Family Reunion
Event Date: 5-28-16
Assembly Location: Park Downtown
Assembly Time (Start/End): 3PM till 8PM
Event Hours: 3 to 8
Dispersement Time (Start/End): 8
Estimated Attendance: 75-100
Previous Year's Attendance: ~~100~~ N/A

II. Event Route

Please provide a detailed route of the event. Include start and finish points, street name(s) and directions of travel



---Attach route map on a separate sheet---

III. Brief Description of the Event

Richlands Friends & Family Reunion Picnic and Music in the Park. Everyone welcome we wi

IV. Event Details

- | YES | NO | |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Is the event currently an annual occurrence? |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Is the applicant providing written authorization from each sponsor? |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Will the parade utilize the entire right-of-way? |

Half of the road: _____ Sidewalk only: _____

IV. Event Details (continued)

YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	Will there be any animals involved in the parade? If yes, how many? _____
		Types of animal(s): _____
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are there vehicles participating in your event? If yes, how many? _____
		Types of vehicle(s) _____
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are there towed floats involved with the event? If yes, how many? _____
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are there marching bands in your event? If yes, how many? _____
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Will your event utilize ANY sound amplification devices? _____

V. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: <u>Richlands Family & Friends Reunion</u>	Non-Profit? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Applicant Full Name: <u>Diana King Barnes</u>	
Address: <u>PO Box 1252 Richlands NC 28574</u>	
Phone: <u>910-330-7575</u>	Fax: <u>—</u> Email: <u>dianabarnes09@gmail.com</u>
On-Site Contact Name: <u>Diana King Barnes</u>	
Address: <u>Same</u>	
Phone: <u>—</u>	Cell: <u>—</u> Email: <u>—</u>

VI. Email Questions to:	<u>rpdcchief@richlandsnc.gov</u>	Or Call:	<u>(910) 324-3301</u>
Email completed application and a copy of your route plan to <u>rpdcchief@richlandsnc.gov</u> , hand deliver the application to the Richlands Town Hall at 302 South Wilmington Street or Mail to: Richlands Police Department Attn: Parade Permits PO Box 245 Richlands, NC 28574			

RELEASE AND INDEMNITY AGREEMENT

In consideration of restricting, limiting or controlling the traffic on the Town's public streets and allowing the sponsor(s) named herein the use the Town's public streets, the sponsor(s) hereby releases and forever discharges the Town, its agents and employees, from any and all claims, demands, expenses, costs and liabilities of any kind or nature directly or indirectly related to any personal injury and/or property damage arising out of the Event, except those claims that result from the negligence of the Town or a Town employee acting within the scope of the employment. The sponsor(s) shall indemnify, defend and hold harmless the Town, its agents and employees from and against any and all claims, demands expenses, costs and liabilities of any kind or nature, directly or indirectly caused by, arising out of, or related to the intentional, negligent or reckless acts or omissions of the sponsor(s), its agents, employees, sub-contractors, guests and event participants.

INSURANCE

During the performance of the Service described herein, the sponsor(s) shall maintain Commercial General Liability to protect the sponsor(s) and the Town against any and all injuries to third parties, including personal injury and property, and special and consequential damages, resulting from any action, omission or operation by the sponsor(s) or in connection with the services described herein. This insurance shall provide bodily injury and property damage limits of not less than \$1,000,000 for each occurrence, respectively. The minimum liability coverage required may be increased depending on the nature of the services provided.

Print Address



TOWN OF RICHLANDS
Regular Board Meeting
Agenda Item VIII. - 2.
Waste Industries Contract Renewal

Description:

Waste Industries Contract Amendment and Renewal.

Review:

The current contract with Waste Industries for the collection of residential solid waste expires on June 30, 2017. The last contract renewal with Waste Industries went from the traditional two year term to a four year contract extension that provided for the utilization of 65 gallon recycling containers. Like the two year contract renewals in the past, the last renewal provided for an annual 2% increase.

In lieu of bidding out solid waste collection services, I have negotiated a four year contract renewal with a 1% annual increase, which is attached for your review. If the Board opts to approve the contract amendment and renew the service with Waste Industries for a four year term the starting cost per cart will be \$10.90 and in the final year of the contract renewal the cost to the town will be \$11.24.

Waste Industries is also offering a two year contract renewal with an annual increase of 1.5%.

Action Needed:

Review the contract amendment and act as desired.

ATTACHMENTS:

Description

- ❑ Waste Industries Contract Renewal 2017
- ❑ Waste Industries Contract Renewal 2 (1.5%)

**STATE OF NORTH CAROLINA
COUNTY OF ONSLOW**

**AMENDMENT OF CONTRACT AGREEMENT
BETWEEN THE TOWN OF RICHLANDS AND WASTE INDUSTRIES, LLC.**

Amendment of the Contract made between the Town of Richlands and Waste Industries, LLC for solid waste and recycling services dated June 2, 1992 for the contract year beginning July 1, 2017.

Section I: Term of Agreement

Upon finding that the contractor's performance is satisfactory and that it is in the best interest of the Town to continue this Agreement beyond the current Agreement term, the parties hereto agree to extend the term of this agreement for an additional four (4) year period ending June 30, 2021.

(Remainder of Section I unchanged)

Section III: Compensation

Beginning July 1, 2017, the Town shall the Company a base sum of \$10.91 per described service. Base sums will be increase 1% on July each subsequent year until the end of the contract.

(Remainder of Section III unchanged)

All other Terms and Conditions of original contract and subsequent amendments remain the same.

IN WITNESS WHEREOF, the undersigned parties have caused this Amendment to be duly executed in triplicate by their authorized representatives and caused this Amendment to be binding on the Town and the Company upon execution of this document.

WASTE INDUSTRIES, LLC.

TOWN OF RICHLANDS

BY: _____
Frank Lorick, Vice President

BY: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Town Finance Officer

**STATE OF NORTH CAROLINA
COUNTY OF ONSLOW**

**AMENDMENT OF CONTRACT AGREEMENT
BETWEEN THE TOWN OF RICHLANDS AND WASTE INDUSTRIES, LLC.**

Amendment of the Contract made between the Town of Richlands and Waste Industries, LLC for solid waste and recycling services dated June 2, 1992 for the contract year beginning July 1, 2017.

Section I: Term of Agreement

Upon finding that the contractor's performance is satisfactory and that it is in the best interest of the Town to continue this Agreement beyond the current Agreement term, the parties hereto agree to extend the term of this agreement for an additional two (2) year period ending June 30, 2019.

(Remainder of Section I unchanged)

Section III: Compensation

Beginning July 1, 2017, the Town shall the Company a base sum of \$10.97 per described service. Base sums will be increase 1.5% on July each subsequent year until the end of the contract.

(Remainder of Section III unchanged)

All other Terms and Conditions of original contract and subsequent amendments remain the same.

IN WITNESS WHEREOF, the undersigned parties have caused this Amendment to be duly executed in triplicate by their authorized representatives and caused this Amendment to be binding on the Town and the Company upon execution of this document.

WASTE INDUSTRIES, LLC.

TOWN OF RICHLANDS

BY: _____
Frank Lorick, Vice President

BY: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Town Finance Officer



TOWN OF RICHLANDS
Regular Board Meeting
Agenda Item VIII. - 3.
Richlands Planning Board Appointments

Description:

Richlands Planning Board and Board of Adjustment Appointments.

Review:

The terms for Mr. Jason Pittman (106 N. Cox Street) on the Richlands Planning Board and the Richlands Zoning Board of Adjustment are set to expire on June 14, 2017. Mr. Pittman has declined to be considered for reappointment at this time. Ms. Marilyn Bunce (303 E. Foy Street) has submitted a Citizen Participation Application seeking to replace the Mr. Pittman on both boards.

In addition, the term for Ms. Marsha Fuller (112 W. Foy Street) on the Richlands Zoning Board of Adjustment is set to expire on June 14, 2017. Ms. Fuller has expressed her desire to be reappointed on the Richlands Zoning Board of Adjustment for an additional three year term.

Action Needed:

Review the appointments and act as desired.

ATTACHMENTS:

Description

- Citizen Participation Form (Marilyn Bunce)

**TOWN OF RICHLANDS
CITIZEN PARTICIPATION APPLICATION
ADVISORY BOARDS AND COMMITTEES**

If you are a Town of Richlands resident, at least 18 years of age, and willing to volunteer your time and expertise to your community, please complete this application and return to:

Town of Richlands
PO Box 245
Richlands, NC 28574

Phone: (910) 324-3301
Fax: (910) 324-2324
Email: administrator@richlandsnc.gov

I would like to be considered for an appointment to: PLANNING BD + BD OF ADJUSTMENT

Name: MARILYN BUNCE Home Address 303 E. FOY ST.

City: RICHLANDS Zip Code: 28574

Phone: (H) CELL 910 330 0940 (W) --- Email: marilynbunce@yahoo.com

Place of Employment: RETIRED Job Title: ---

Describe your current position and duties: ---

Education: HIGH SCHOOL + A LOT OF C.E. CLASSES - R.E. + GEN. CONTR.

Please describe background or abilities that qualify you for service on this board: ---

RES CONSTRUCTION, O.C. PLANNING BD CHAIR, O.C. BD OF ADJUSTMENT

What boards/committees are you presently serving on, if any? SEE ABOVE

PLUS REVIVE DOWNTOWN RICHLANDS + RICHLANDS ROTARY CLUB

List any boards or committees you have served on in the past: O.C. HOME BUILDER ASSOC,

NC HOME BUILDERS, NAT ASSOC OF HOME BUILDERS, RICHLANDS CHAMBER,
WALNUT HILLS HOA, O.C. REACTORS

List **ANY** businesses or corporations of which you are a stakeholder or have a personal interest: NONE

Is **ANY** family member employed by the Town of Richlands or to an organization affiliated with the board or committee to which you are seeking membership? NO If yes, please list: ---

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? If yes, please explain:

NO

**ETHICS GUIDELINES FOR
RICHLANDS ADVISORY BOARDS AND COMMISSIONS**

I agree by my signature below that, if appointed, I pledge to comply with the following ethics guidelines for Advisory Boards and Committees as adopted by the Richlands Board of Aldermen.

- Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict or potential conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.
- If an advisory board or commission member believes he/she has a conflict or potential conflict of interest on a particular issue, then that member should state this belief to the other members of his/her respective advisory board or commission during the board or commission's public meeting. The member should state the nature of the conflict, detailing that he/she has a separate, private, or monetary interest, either direct or indirect, in the issue or transaction under consideration. The member should then excuse himself/herself from considering and voting on the matter. (In cases where an advisory board or commission member declares a conflict or potential conflict of interest, the member shall excuse himself/herself from the board table/voting area until all discussion, consideration, and voting is completed on the matter in question.
- Any advisory board or commission member having questions or needing assistance regarding the interpretation of these ethic guidelines or other conflict of interest matters should contact the administrative staff for the Town of Richlands. Staff will assist the member with questions and interpretations and may provide a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The member may request that the staff respond in writing. Staff may contact the Town Administrator for any additional assistance.
- The members of Richlands advisory boards and commissions shall agree to follow the same Code of Ethics adopted by and for the Richlands Board of Aldermen.

Maulign Brance
Signature

5/3/17
Date

[Signature]
Witness

5/3/17
Date

Please Note:

1. This application is considered a public document.
2. Please complete one application for each board or commission to which you would like to be considered for appointment.
3. Incomplete applications will **NOT** be considered.
4. You are encouraged to attend and observe meetings of any boards to which you desire appointment. Information about the board or commission's duties, work, and schedule is available upon request.
5. The above information will be used by the Board of Aldermen in considering your application for appointment.
6. Information from this form may be used in news releases to identify you if you are appointed.



TOWN OF RICHLANDS

Regular Board Meeting

Agenda Item VIII. - 4.

Schedule Public Hearing (Conditional Use Request)

Description:

Schedule Public Hearing (Conditional Use Request).

Review:

The Board needs to schedule a public hearing for a conditional use request. Onslow County Schools is requesting a conditional use permit to install seven additional modular classrooms at the Richlands Primary School in order to comply with the recently adopted classroom standards by the NC General Assembly (House Bill 13).

Action Needed:

Schedule the public hearing.



TOWN OF RICHLANDS
Regular Board Meeting
Agenda Item VIII. - 5.
GovDeals Surplus Property Resolution

Description:

GovDeals Surplus Property Disposal (Resolution 2017-01).

Review:

Attached is a resolution authorizing the Town Administrator to declare as surplus and sell the listed property by electronic public auction on the GovDeals website. The public auction is beginning at 8:00 am on Tuesday, May 30 and ending at 7:00 pm on June 6, 2017.

Action Needed:

Approve the resolution.

ATTACHMENTS:

Description

- ▣ Surplus Resolution 2017-01 (GovDeals)

RESOLUTION 2017-01

**RESOLUTION
AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY BY
ELECTRONIC PUBLIC AUCTION**

WHEREAS, G.S. 160A-270 allows the Richlands Board of Aldermen to sell personal property at public auction upon adoption of a resolution authorizing the approval officer to dispose of property at public auction;

WHEREAS, the following property listed below is no longer needed for any governmental use by the Town of Richlands and that the Town Administrator recommends that the property listed be sold at electronic auction as surplus property;

- 1) Inventory # 171- Panasonic electric modular switching system, (13) phones (KX-T1232110).
- 2) Inventory # 172 - Hand fed wood chipper 1992 Brush Bandit.
- 3) Inventory # 173 - Asphalt Roller, serial #S-0-84-155.
- 4) Inventory # 174 - 1976 Ford tractor, model 3600.
- 5) Inventory # 175 - Lot of various old office equipment to include the following:
 - (1) Olympus digital camera & case
 - (4) Polaroid cameras w/ 2 cases
 - (2) EPC desktop computers (#'s 1557112 & 1349325)
 - (9) Computer carrying cases
 - (1) Dell modem and (2) dell keyboards
 - (1) Brother typewriter ML300
 - (3) Dell laptop computers (#'s 6B8XF61, 4WTYN71, 92PDC51)
 - (1) Dell computer screen E771P
 - (1) Gateway computer screen FPD1520
 - (1) Hewett Packard printer #USCC082967
 - (4) Hewett Packard desk jet printers model C8111A
 - (1) Hewett Packard desk jet printer #D4360
 - (1) Hewett Packard desk jet printer #D4260
 - (1) Brother laser printer #HL-1240
- 6) Inventory # 176 - Radar trailer, Kustom Signals B05-353716
- 7) Inventory # 177 – Lot of various radios and supplies to include the following:
 - (1) TAD #100098 radio
 - (1) Power supply model 2010
 - (1) Plug in small air compressor
 - (13) Maglite flashlights and numerous pieces of lights
 - (5) Maglite chargers
 - (7) Maglite batteries

- (6) Pagers and several radio chargers
- (1) Motorola MSC 2000 radio
- (1) Kenwood handheld radio w/charger #40400466
- (3) Motorola radios #'s 514CMP1202, G23CFR0840, 508SEU0007
- (1) Kenwood handheld radio
- 8) Inventory #178 – Lot of miscellaneous radar equipment to include the following:
 - (5) Pro 1000 Radars #DS21577, DS19466, DS19469, DS19467, DS19208
 - (9) Pro 1000 Antennas
 - (1) Kustom electronic KR10 SP Radar and accessories
 - (1) MPH radar antenna #1655097002720
 - (1) Kustom signals XE22507 radar with (2) antennas
 - (1) Decatur handheld radar Genesis-VP #07284

WHEREAS, it is the intent of the Town to sell the eight (8) listed above items by electronic public auction at www.govdeals.com beginning 8:00 a.m., May 30, 2017 and ending at staggered times beginning at 7:00 pm, June 06, 2017;

WHEREAS, it is understood that the Town authorizes GovDeals to collect all auction proceeds due the Town from the winning bidder and remit the auction proceeds to the Town less the 5% Buyers Premium;

WHEREAS, be it resolved, by the Richlands Board of Alderman that the Town Administrator is authorized to sell by electronic auction at www.govdeals.com beginning at 8:00 a.m., May 30, 2017 and ending at staggered times beginning at 7:00 pm, June 06, 2017;

WHEREAS, items to be sold are as is, where is, without warranty, and all sales are final;

NOW, THEREFORE BE IT RESOLVED, that the Board of Aldermen hereby declares said property as surplus and authorizes the Town Administrator to sell said property at electronic public auction to the highest bidder.

This the 9th day of May, 2017.

Tom Brown, Mayor Pro Tem

ATTEST:

Doreen Putney, Town Clerk



TOWN OF RICHLANDS

Regular Board Meeting

Agenda Item IX. - 1.

Administrator Notes and Updates

Description:

- The next regularly scheduled meeting of Revive Downtown Richlands is Wednesday, May 10, 6:30 PM at town hall.
- The RDR will be holding the 3rd Annual Glow Run on June 2, 2017. The race will start at 9:00 PM. Anybody interested in participating can register at www.runtheeast.com.

Review:

Action Needed:



TOWN OF RICHLANDS
Regular Board Meeting

Agenda Item X. - 1.

April 2017 Police Report

Description:

Attached is the Police Activity Log for April 2017.

Review:

Action Needed:

Receive the Police Report.

ATTACHMENTS:

Description

▣ April 2017 Police Activity Log

Activity Log Event Summary (Cumulative Totals)

Richlands Police Department

(04/01/2017 - 04/30/2017)

<No Event Type Specified>	2	911 Hang-Up	2
Accident	15	Adminstration Run	49
Alarm Activation	9	Animal Complaint	3
Arrest	15	Assault	2
Assist EMS	11	Assist Highway Patrol	1
Assist Motorist	4	Assist Other Department	5
Assist Other RPD Officer	76	Attended Court	1
Background Investigations	3	Bank Deposit Escort	29
Breaking and Entering	1	Breathalyzer Examinations	2
Business Check	3,933	Call for Service	436
Careless & Reckless	2	Child Custody Exchange	1
Citation	148	Cite & Release	6
Civil Problem	1	Drivers License Check Point	2
DWI	1	DWLR	10
Expired State Inspection	4	Expired Tags	24
Fingerprinting	7	Fire Calls	4
Follow up Investigation	20	Follow up on Ordinance Violations	26
Foot Patrol	6	FTO Training	11
Funeral Escort	1	Grass Clippings in street	6
Grass Violations	29	Harassment	2
Headlights/Taillights/License Plate Lights Out	31	Incident Report	26
Juvenile Problems	2	Larceny	4
Left door Knockers for Ordinance Violations	3	Letters sent on Ordinance Violation	22
License Pick-Up	1	Lost or Stolen Property	1
Mandatory In-Service Training	1	Mileage	2
Miscellaneous Citations	1	Narcotic Incident	2
No Insurance	1	Noise Complaint	5
NOL	3	Obtaining Property By False Pretense	2
Open Cars/Found Tags/Liberty Motors	1	Open Container	2
Open Door/Windows	3	Operational Reports	34
Ordanance Violation	7	Other Registration Violations	2
Other Town Ordinance Violations	1	Patrol Zone 1	84
Patrol Zone 2	89	Patrol Zone 3	83

Activity Log Event Summary (Cumulative Totals)

Richlands Police Department

(04/01/2017 - 04/30/2017)

Patrol Zone 4	82	Patrol Zone 5	84
Patrol Zone 6	91	Possession of Drug Paraphernalia	2
Possession of Marijuana	2	Possession of Meth	1
Possession Of Stolen Property	1	Property Damage	6
Request Assistance	10	Safe Movement Violation	1
Seat Belt Initiative Check Point	1	Seatbelt	27
Special Assignment/Meeting	11	Speeding	82
Standby	1	Stoplight/Sign	23
Supplement to report	24	Suspicious Person	12
Suspicious Vehicle	5	Tag Lights	5
Town Cut Grass	5	Traffic Control	204
Traffic Education	70	Transport to Jail	4
Trespassing	1	Unlock Car	10
Vehicle Check After Shift	99	Vehicle Check Before Shift	108
Vehicle Plate/Tag Pick-up	1	Vehicle Searches	2
Vehicle Stop	194	Verbal Warnings	77
Warning Citation	1	Warrant	4
Welfare Check	5		

Total Number Of Events: 6,579