



**TOWN OF RICHLANDS**  
**Town Board Meeting**  
**October 9, 2018**  
**6:00 PM**  
***AGENDA***

**I. Meeting Called to Order by Mayor McKinley Smith**

**II. Pledge of Allegiance**

**III. Invocation**

**IV. Adoption of the Agenda**

**V. Adoption of the Minutes**

1. August & September 2018 Meeting Minutes

**VI. Public Hearings**

**VII. Old Business**

**VIII. New Business**

1. Common Access Easement Map Approval
2. Notice of Disposition of Scheduled Records
3. Southeastern NC Regional Hazard Mitigation Plan

**IX. Administrator Notes and Updates**

1. Administrator Notes and Updates

**X. Police Report**

1. August and September 2018 Police Report

**XI. Public Comment**

**XII. Board Member Concerns**

**XIII. Personnel**

**XIV. Closed Session**

**XV. Adjourn**



## **TOWN OF RICHLANDS**

### **Regular Board Meeting**

#### *Agenda Item V. - 1.*

August & September 2018 Meeting Minutes

**Description:**

**Review:**

Attached are the minutes of the Richlands Board of Aldermen for the August 14, 2018 Regular Monthly Meeting, the September 11, 2018 Emergency Meeting and the September 26, 2018 Special Call Meeting.

**Action Needed:**

Adopt the Minutes.

**ATTACHMENTS:**

Description

- ☐ August 2018 Meeting Minutes
- ☐ September 2018 Emergency Meeting Minutes
- ☐ September 2018 Special Call Meeting Minutes

# **TOWN OF RICHLANDS**

## **NORTH CAROLINA**

Office of the  
Town Clerk  
(910) 324-3301  
(910) 324-2324 fax  
[townclerk@richlandscnc.gov](mailto:townclerk@richlandscnc.gov)



Mailing Address:  
P.O. Box 245  
Richlands, N.C. 28574

The Richlands Board of Aldermen met in regular session on Tuesday, August 14, 2018, at 6:00 pm in the board room at the Richlands Town Hall. Present for the meeting were:

Mayor McKinley D. Smith, Sr.  
Alderman Kandy Koonce  
Alderman Aaron Tollefsrud

Alderman Tom Brown  
Alderman Paul Conner

Also present were:

Gregg Whitehead, Town Administrator  
Erin Juhls, Administrative Support Specialist  
Ron Lindig, Police Department Chief  
Tom Anderson, NC League of Municipalities

Johnathan Jarman, Public Works Director  
Keith Fountain, Town Attorney

Absent: Alderman Kent Painter

There were two citizens present.

### **I. MEETING CALLED TO ORDER:**

Mayor McKinley Smith called the meeting to order at 6:05 pm.

### **II. PLEDGE OF ALLEGIANCE:** Alderman Tom Brown

### **III. INVOCATION:** Mayor McKinley Smith

### **IV. ADOPTION OF AGENDA:**

Gregg Whitehead, Town Administrator, presented the agenda to the Board.

A **motion** was made by Alderman Kandy Koonce, seconded by Alderman Tom Brown to adopt the agenda as presented. The motion was unanimously carried.

### **V. APPROVAL OF MINUTES (June 12, 2018 and June 26, 2018):**

A **motion** was made by Alderman Kandy Koonce, seconded by Alderman Tom Brown to approve the regular board meeting minutes of June 12, 2018 and the Special Call Meeting minutes of June 26, 2018. The motion was unanimously carried.

**VI. PUBLIC HEARINGS:** None

**VII. OLD BUSINESS:**

**1. Community Building Repair Bids:**

Gregg Whitehead, Town Administrator, reported that the second bid opening was on July 19, 2018 and that they only received two bids and that both bids had discrepancies. He stated that the architect recommends rejecting the bids or accepting the highest bid. Mr. Whitehead recommended that they contact the bidders again, get three bids and in the next month decide how they want to proceed.

After further discussion, a **motion** was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to give authority to the Town Administrator and Public Works Director to contact bidders and get the best price for all three options. The motion was unanimously carried.

**VIII. NEW BUSINESS:**

**1. NCLM Risk Management Review:**

Mr. Tom Anderson, Public Safety Risk Management Consultant for the NC League of Municipalities presented to the Police Chief a plaque recognizing the Richlands Police Department. He stated how a detailed policy analysis in all the high risk areas and that the Police Department showed a strong community investment.

**2. Solid Waste Collection Cart Purchase:**

Mr. Whitehead stated that the Public Works Department needs to order a supply of solid waste collection carts to replace damaged carts and meet ongoing customer demands. Mr. Whitehead presented two different cart options to the Board.

After a brief discussion, a **motion** was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to leave the decision of which carts to purchase up to the Town Administrator and Public Works Director with authorization to spend up to \$3800.00. The motion was unanimously carried.

**3. Sonoco Recycling Agreement:**

Mr. Whitehead reported that the Board approved an amended recycling agreement with Sonoco on March 13, 2018 that raised the Weighted Average Price threshold from \$60/ton to \$67.50/ton starting May 1, 2018. He presented to the Board an agreement for a one year continuation of the agreement approved in March with no changes.

After a brief discussion, a **motion** was made by Alderman Aaron Tollefsrud, seconded by Alderman Paul Conner to approve the agreement. The motion was unanimously carried.

**IX. ADMINISTRATOR NOTES AND UPDATES:**

The Town Administrator, Gregg Whitehead, presented a copy of notes and updates to the Board

which are incorporated by reference and hereby made part of these minutes.

- Mr. Whitehead stated that the online Webinar for Ethics Training has been purchased. Alderman have twelve months from the date of election to complete. Once it has been completed, the certificate needs to be printed out and given to Doreen Putney, Town Clerk.
- City Vision 2018, formerly known as the North Carolina League of Municipalities Annual Conference is being held in Hickory September 19-21, 2018. Mr. Whitehead stated that he may attend for one day but will be flying out on the last day of the conference to attend the ICMA Conference.

**X. POLICE REPORT:**

Chief Ron Lindig presented the Police Activity Log for the month of June and July 2018, which are incorporated by reference and hereby made part of these minutes.

**XI. PUBLIC COMMENT:**

Kevin Thompson with the Richlands Vol Fire Dept.: Gave a report on the activities and “Calls” of the Richlands Volunteer Department. He also brought plans for the new Fire Department for the Board to see.

**XII. BOARD MEMBER CONCERNS:**

Alderman Tom Brown: Wanted to make sure that the Police Department was still trapping cats.

**XIII. PERSONNEL: None**

**XIV. CLOSED SESSION: None**

**XV. ADJOURN:**

With no further business, a **motion** was made by Alderman Kandy Koonce, seconded by Alderman Tom Brown to adjourn the meeting a 6:50 pm. The motion was unanimously carried.

Respectfully Submitted,

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Attest:  
Erin Juhls, Administrative Support Specialist

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Mayor McKinley D. Smith, Sr.

# **TOWN OF RICHLANDS**

## **NORTH CAROLINA**

Office of the  
Town Clerk  
(910) 324-3301  
(910) 324-2324 fax  
[townclerk@richlandscnc.gov](mailto:townclerk@richlandscnc.gov)



Mailing Address:  
P.O. Box 245  
Richlands, N.C. 28574

The Richlands Board of Aldermen canceled their regularly scheduled meeting for 6:00 pm on September 11, 2018 and called an Emergency Meeting for 11:00 am on Tuesday, September 11, 2018 in the conference room at the Richlands Town Hall. Present for the meeting were:

Mayor McKinley D. Smith, Sr.  
Alderman Paul Conner  
Alderman Kandy Koonce via conference call

Alderman Tom Brown  
Alderman Aaron Tollefsrud

Absent: Alderman Kent Painter

Also present were:

Gregg Whitehead, Town Administrator  
Doreen Putney, Town Clerk

Johnathan Jarman, Public Works Director  
Ron Lindig, Police Department Chief

There were no citizens present.

### **I. MEETING CALLED TO ORDER:**

Mayor McKinley Smith called the meeting to order at 11:00 am.

### **II. INVOCATION:** Mayor McKinley Smith

### **IV. STATE OF EMERGENCY DECLARATION, MANDATORY EVACUATION & CURFEW DUE TO HURRICANE FLORENCE:**

Gregg Whitehead, Town Administrator provided the Board with the latest information from the EOC pertaining to Hurricane Florence and requested for the board to make a State of Emergency Declaration, Mandatory Evacuation Proclamation as well as set a curfew.

After hearing the EOC update and reviewing the recommendations, Mayor Smith made a State of Emergency Declaration for the Town of Richlands effective Tuesday, September 11, 2018 beginning immediately and designating Town Administrator, Gregg Whitehead as Chief Coordinating Officer for the Town of Richlands for the duration of the proclamation.

A **motion** was then made by Alderman Tom Brown, seconded by Alderman Aaron Tollefsrud to approve a proclamation of Mandatory Evacuation for the Town of Richlands in order to promote and secure the safety and protection of the citizens within the corporate limits of Richlands and authorized Gregg Whitehead to coordinate a curfew. The motion was unanimously carried.

V. **ADJOURN:**

With no further business at this time, a **motion** was made by Alderman Paul Conner, seconded by Alderman Tom Brown to adjourn the meeting a 11:30 am. The motion was unanimously carried.

Respectfully Submitted,

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Attest:

Doreen Putney, Town Clerk

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Mayor McKinley D. Smith, Sr.

# **TOWN OF RICHLANDS**

## **NORTH CAROLINA**

Office of the  
Town Clerk  
(910) 324-3301  
(910) 324-2324 fax



Mailing Address  
P.O. Box 245  
Richlands, N.C.  
28574

The Richlands' Board of Alderman met for a Special Call Meeting on Wednesday, September 26, 2018 at 4:15 pm at the Richlands Town Hall. The purpose of the meeting was to discuss, deliberate and vote on a hurricane/disaster debris removal interlocal agreement.

Present for the meeting were:

Mayor Pro Tem Tom Brown  
Alderman Aaron Tollefsrud

Alderman Kent Painter  
Alderman Paul Conner

Also present were:

Gregg Whitehead, Town Administrator  
Johnathan Jarman, Public Works Director

Doreen Putney, Town Clerk  
Attorney Keith Fountain

Absent: Mayor McKinley Smith, Alderman Kandy Koonce

There were no citizens present.

### **I. MEETING CALLED TO ORDER:**

Mayor Pro Tem Tom Brown called the meeting to order at 4:17 pm.

### **II. NEW BUSINESS:**

#### **1. Hurricane/Disaster Debris Removal Interlocal Agreement:**

Gregg Whitehead, Town Administrator presented a debris removal interlocal agreement between the town and Onslow County. He asked the board to review, deliberate and vote on the agreement which will enable the town to utilize the County's debris removal contractors (CrowderGulf) to remove debris from town owned streets and includes debris monitoring. Mr. Ron Thorson and Mr. Wilber Ledet, CrowderGulf) were present to answer questions from the Board. The estimate for debris removal could be as much as \$200,000 of clean-up costs of both vegetative and construction debris.

After a brief discussion, a **motion** was made by Alderman Paul Conner, seconded by Alderman Kent Painter to approve the Hurricane/Disaster Debris Removal Interlocal Agreement with Onslow County. The motion was unanimously carried.

#### **2. NCDOT Memorandum of Agreement for Hurricane Florence:**

Mr. Whitehead provided the Board with an agreement between NCDOT and the Town of Richlands. He asked the Board to review, deliberate and vote on this agreement. Approval of the agreement would allow the town to remove debris on



state maintained streets within the town and NCDOT would reimburse for the costs.

After a brief discussion, a **motion** was made by Alderman Paul Conner, seconded by Alderman Kent Painter, to approve the Memorandum of Agreement for Hurricane Florence between the Town and NCDOT. The motion was unanimously carried.

3. **Storm Related Contract Approval Authority:**

Mr. Whitehead stated that in order to simply matters he requested the Board to grant him authorization to sign any storm related contracts.

A **motion** was made by Aldermen Kent Painter, seconded by Alderman Paul Conner to authorize Gregg Whitehead to sign for storm related contracts. The motion was unanimously carried.

Mr. Whitehead reported that FEMA contacted him today and will be setting up a relief center at the HELP building beginning tomorrow, Thursday, September 27, 2018.

**III. ADJOURN:**

With no further business, Mayor Pro Tem Tom Brown declared the meeting closed at 4:25 pm.

Respectfully Submitted,

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ATTEST  
Doreen Putney, Town Clerk

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Mayor Pro Tem Tom Brown



## **TOWN OF RICHLANDS**

### **Regular Board Meeting**

#### *Agenda Item VIII. - 1.*

#### Common Access Easement Map Approval

**Description:**

Common Access Easement and Driveway Easement Map Approval.

**Review:**

Redco Properties, LLC (Bojangles) and Herritage, LLC (Verizon Store) are seeking to create a 36 foot common access easement and a 24 foot driveway and dumpster easement between the two properties. Due to the creation of the easement, the Board of Aldermen will need to review and approve the proposed easement map.

**Action Needed:**

Review the proposed easement map and approve if desired.

**ATTACHMENTS:**

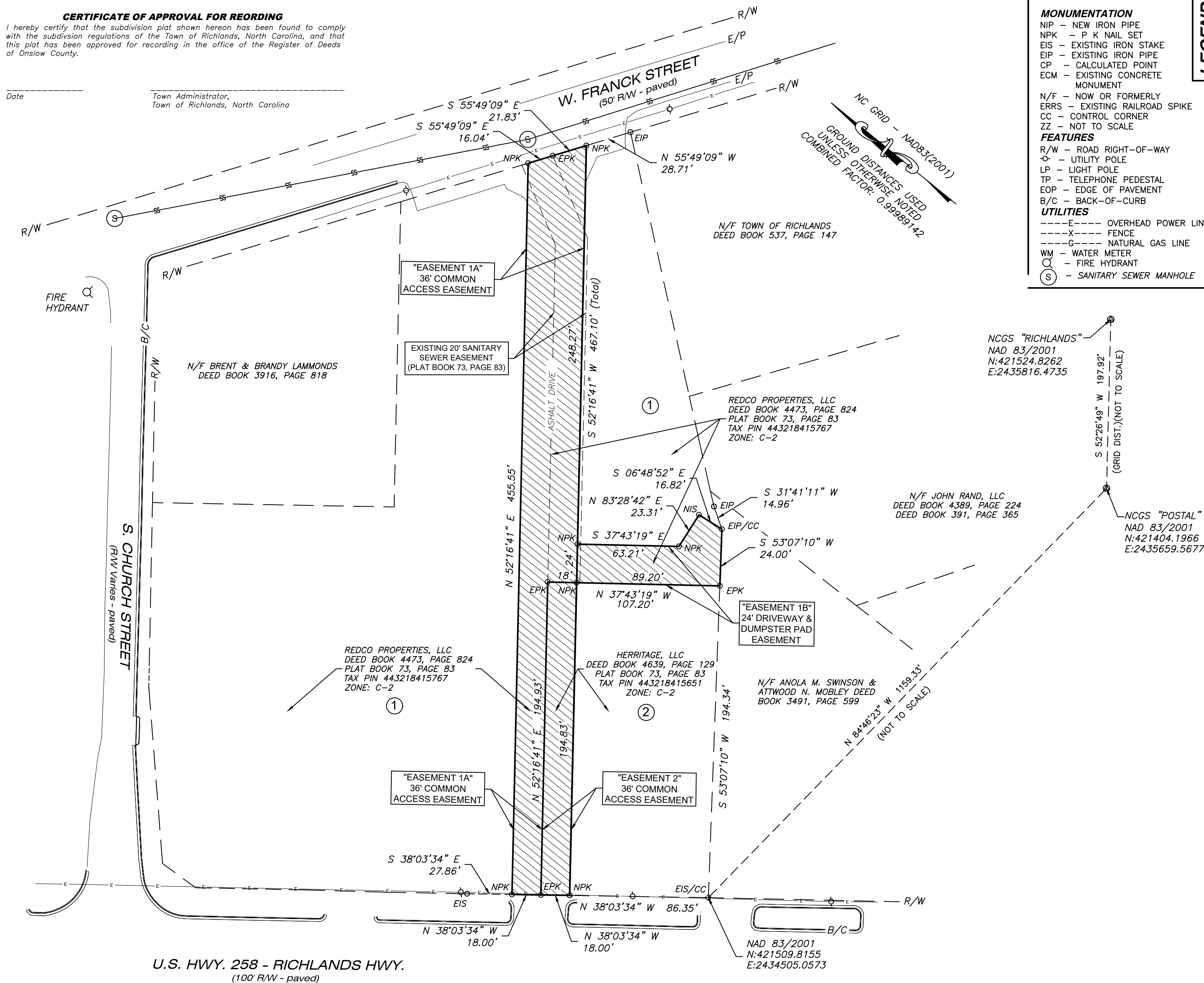
Description

- ▣ Redco LLC and Herritage LLC Access Easement Map



TOTAL AREA SURVEYED  
0.439 ACRES ±  
19098 SQ. FT. ±  
EXCLUDING R/W's  
BY COMPUTER

Town Administrator,  
Town of Richlands, North Carolina



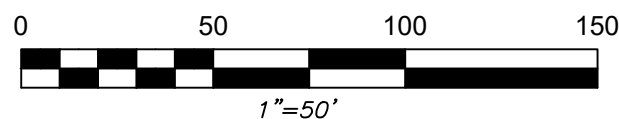
1	FORWARD
---	---------

-----E----- OVERHEAD POWER LINES  
 -----X----- FENCE  
 -----G----- NATURAL GAS LINE  
 WM - WATER METER  
 ○ - FIRE HYDRANT  
 (S) - SANITARY SEWER MANHOLE

\NCGS "POSTAL"  
 NAD 83/2001  
 N:421404.1966  
 E:2435659.5677

September 18, 2018

DRAWN BY: smb	SURVEYED BY: dwb/cs	REVISIONS
DATE: 09/12/2018	ARCHIVE: dvd-2018-1	
DWG. NO.: richlands-verizoneasemt-mir.dwg		



TRACT "1" EASEMENT  
SOURCE OF TITLE: DEED BOOK 4473, PAGE 824  
TAX PIN NUMBER: 443218415767  
REFERENCE: PLAT BOOK 71, PAGE 189; PLAT BOOK 73, PAGE 83  
OWNER: REDCO PROPERTIES, LLC

TRACT "2" EASEMENT  
SOURCE OF TITLE: DEED BOOK 4639, PAGE 129  
TAX PIN NUMBER: 443218415651  
REFERENCE: PLAT BOOK 71, PAGE 189; PLAT BOOK 73, PAGE 83  
OWNER: HERRITAGE, LLC

***BARROW & BARROW, PA***  
Professional Land Surveying  
115 HERITAGE CROSSING SNOW HILL, NC 28580  
PHONE: (252)747-5790 FAX: (252)747-5111  
[www.barrowandbarrow.com](http://www.barrowandbarrow.com)



## **TOWN OF RICHLANDS**

### **Regular Board Meeting**

#### *Agenda Item VIII. - 2.*

#### Notice of Disposition of Scheduled Records

**Description:**

Notice of Disposition of Scheduled Records.

**Review:**

Attached is the 2018 list of town records scheduled for disposal per the Municipal Records and Retention Disposition Schedule. Board approval is needed to proceed with the permanent disposal of the listed records.

**Action Needed:**

Approve the disposition of scheduled records.

**ATTACHMENTS:**

Description

- ▣ 2018 Disposition of Scheduled Records



**Town of Richlands**  
**NOTICE OF DISPOSITION OF SCHEDULED RECORDS**  
**September 11, 2018**

To: Richlands Board of Aldermen  
From: Doreen Putney, Town Clerk

Re: Annual List of Records Scheduled for Disposition as per N.C. General Statutes Municipal Records and Retention Disposition Schedule of 09-10-2012 approved 03-12-2013.

**Please review this list and make approval for proper disposition of the following records:**

Record Title	Dated From	Dated To	Disposition Instructions
Bank Statements	FY 13/14	FY 13/14	Destroy 3 years after audit.
Check Register	FY 11/12 & 12/13	FY 11/12 & 12/13	Destroy 3 years after audit.
Accounts Payables	FY 12/13, 13/14 & 14/15	FY 12/13, 13/14 & 14/15	Destroy 3 years after audit.
Daily Cash Sheets	FY 12/13 & 13/14	FY 12/13 & 13/14	Destroy 3 years after audit.
Prudential (401K) reports	FY 12/13	FY 12/13	Destroy 3 years after audit.
LGC Reports, Journal Entries & Budget Amendmts	FY 11/12	FY 11/12	Destroy 3 years after audit.
ORBIT Reports	FY 12/13	FY 12/13	Destroy 3 years after audit.
Receipt Books	2015	2015	Destroy after 3 years.
ESC Reports	1988 thru 2011	1988 thru 2011	May Destroy 3 years after audit.
Privilege License	2012 to 2015	2012 to 2015	Destroy after 3 years. No longer use this license

Records will be burned as time and weather permits for the Public Works Department  
within the next 4 weeks as per regulations in

N.C. Administrative Code, Title 7, Chapter 4, Subchapter M Section .0510



## **TOWN OF RICHLANDS**

### **Regular Board Meeting**

#### *Agenda Item VIII. - 3.*

#### **Southeastern NC Regional Hazard Mitigation Plan**

##### **Description:**

Southeastern NC Regional Hazard Mitigation Plan.

##### **Review:**

The current Onslow County Multi-Jurisdictional Hazard Mitigation Plan, which includes all municipalities in Onslow County, will expire on September 1, 2020. Instead of updating the current county-wide plan, Onslow County and its municipalities are seeking to merge our current hazard mitigation plan with the Southeastern NC Regional Hazard Mitigation Plan, which includes all of Brunswick County, New Hanover County, Pender County and all municipalities within these counties.

Pender County is the lead county for the Southeastern NC Regional Hazard Mitigation Plan and the attached letter reinforces our desire to join the regional plan. FEMA is encouraging regional cooperation with hazard mitigation plans whenever possible. Please note that having an approved hazard mitigation plan is required in order to receive federal and state public assistance funds.

##### **Action Needed:**

Approve the letter.

##### **ATTACHMENTS:**

###### **Description**

- ☐ Hazard Mitigation Plan Request Letter
- ☐ Onslow County Hazard Mitigation Resolution (proposed)

**TOWN OF RICHLANDS**  
**NORTH CAROLINA**

Office of the Mayor  
(910) 324-3301  
(910) 324-2324 fax  
[administrator@richlandsnc.gov](mailto:administrator@richlandsnc.gov)



Mailing Address  
P.O. Box 245  
Richlands, N.C.  
28574

TO: Pender County Board of Commissioners

C/O: Tom Collins, Director, Emergency Management

SUBJECT: Onslow County to Join the Southeastern NC Regional Hazard Mitigation Plan

Dear Commissioners:

Onslow County and all the municipalities within are seeking to join the current approved and adopted Southeastern NC Regional Hazard Mitigation Plan. The five year update is currently under way which Onslow County and all of the municipalities are actively participating. The update will not be approved and adopted prior to the expiration date of our current plan which is 4/25/2021. According to 44 CFR §201.6 and NC General Statute 166A all communities must have a current approved and adopted hazard mitigation plan to be eligible for disaster assistance from a Presidential or State disaster declaration. As the lead county for the Southeastern NC Regional Hazard Mitigation plan we respectfully request formal approval by resolution to amend the current Southeastern NC Regional Hazard Mitigation Plan to include Onslow County and all municipalities within.

Sincerely,

McKinley Smith  
Mayor

"This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S.

Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov)."

**ONslow COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION**

**REQUESTING THAT THE SOUTHEASTERN NC REGIONAL HAZARD MITIGATION PLAN  
ADD ONslow COUNTY AND ITS MUNICIPALITIES (HOLLY RIDGE, JACKSONVILLE,  
NORTH TOPSAIL BEACH, RICHLANDS, SWANSBORO) TO THE SOUTHEASTERN NC  
REGIONAL HAZARD MITIGATION PLAN**

**WHEREAS**, on October 30, 2000 the President of the United States signed into law the Disaster Mitigation Act of 2000 to amend the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1998 to reinforce the importance of pre-disaster mitigation planning to help reduce disaster losses; and

**WHEREAS**, North Carolina Senate Bill 200 requires all local governments to have an approved Hazard Mitigation Plan in order to receive state public assistance funds; and

**WHEREAS**, the Southeastern NC Regional Hazard Mitigation Plan was approved in 2016 by the Federal Emergency Management Agency (FEMA) and North Carolina Emergency Management (NCEM) and includes ALL unincorporated areas of Brunswick County, New Hanover County, Pender County, and all the municipalities located within these counties; and

**WHEREAS**, The Onslow County Board of Commissioners has requested to merge their hazard mitigation plan with the Southeastern NC Regional Hazard Mitigation Plan accordance with guidance provided by FEMA and NCEM.

**NOW, THEREFORE, BE IT RESOLVED** that the Onslow Board of Commissioners hereby allows Onslow County Board of Commissioners to merge their Multi-Jurisdictional Hazard Mitigation Plan with the Southeastern NC Regional Hazard Mitigation Plan.

**ADOPTED** this [#] day of [month], [year]

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*[signatory]*  
*[title, organization]*





**TOWN OF RICHLANDS**  
**Regular Board Meeting**  
*Agenda Item IX. - 1.*  
Administrator Notes and Updates

**Description:**

- The next regularly scheduled meeting of Revive Downtown Richlands is Wednesday, October 10, 6:30 PM at town hall
- I will provide the Board an update on the town's hurricane recovery efforts at the meeting.
- I will be out of the office October 18-23.

**Review:**

**Action Needed:**



## **TOWN OF RICHLANDS**

### **Regular Board Meeting**

#### *Agenda Item X. - 1.*

August and September 2018 Police Report

**Description:**

Attached are the Police Activity Logs for August and September 2018.

**Review:**

**Action Needed:**

Receive the Police Report.

**ATTACHMENTS:**

Description

- ☐ August 2018 Police Activity Log
- ☐ September 2018 Police Activity Log

# Activity Log Event Summary (Cumulative Totals)

## Richlands Police Department

(08/01/2018 - 08/31/2018)

911 Hang-Up	2	Accident	6
Adminstration Run	54	Alarm Activation	24
Animal Complaint	1	Arrest	22
Assault	1	Assist EMS	22
Assist Motorist	3	Assist Other Department	6
Assist Other RPD Officer	99	Background Investigations	11
Bank Deposit Escort	31	Breaking and Entering	1
Breathalyzer Examinations	2	Business Check	4,956
Business Walk through	662	Call for Service	576
Careless & Reckless	3	Child Abuse Complaints	1
Child Custody Exchange	1	Citation	186
Cite & Release	17	Civil Problem	6
Disorderly Conduct	1	Domestic	4
Drunk Assist	2	DWLR	18
Expired State Inspection	7	Expired Tags	21
Fictitious Tags	3	Field Interviews	1
Fights	1	Fingerprinting	12
Fire Calls	1	Follow up Investigation	35
Follow up on Ordinance Violations	42	Foot Patrol	2
Found Property/Safe Keeping	2	Funeral Escort	2
Grass Clippings in street	4	Grass Violations	31
Headlights/Taillights/License Plate Lights Out	36	Incident Report	43
Juvenile Problems	2	Larceny	3
Left door Knockers for Ordinance Violations	1	Letters sent on Ordinance Violation	28
License Pick-Up	8	Lost or Stolen Property	2
Mileage	2	Miscellaneous Citations	1
Narcotic Incident	1	Narcotic Investigation	1
No Insurance	2	Noise Complaint	1
NOL	10	Obtaining Property By False Pretense	1
Open Container	2	Open Door/Windows	9
Operational Reports	26	Ordanance Violation	4
Other Registration Violations	3	Parking Tickets	1
Patrol Zone 1	88	Patrol Zone 2	91

# Activity Log Event Summary (Cumulative Totals)

## Richlands Police Department

(08/01/2018 - 08/31/2018)

Patrol Zone 3	94	Patrol Zone 4	97
Patrol Zone 5	96	Patrol Zone 6	89
Possession of Heroin	1	Possession of Drug Paraphernalia	4
Possession of Marijuana	2	Property Damage	5
Request Assistance	8	Residence Check	1
Revoked License Plate	3	Safe Movement Violation	2
Seatbelt	30	Special Assignment/Meeting	11
Speeding	153	Standby	2
Stoplight/Sign	13	Supplement to report	15
Suspicious Person	8	Suspicious Vehicle	2
Tag Lights	19	Town Cut Grass	4
Traffic Control	303	Traffic Education	131
Transport to Jail	4	Trespassing	1
Unlock Car	9	Vehicle Check After Shift	105
Vehicle Check Before Shift	109	Vehicle Plate/Tag Pick-up	4
Vehicle Searches	9	Vehicle Stop	279
Verbal Warnings	134	Walmart (Accident)	1
Walmart (Assist County)	1	Warrant	8
Welfare Check	6	Worthless Checks	1

**Total Number Of Events: 9,012**

# Activity Log Event Summary (Cumulative Totals)

## Richlands Police Department

(09/01/2018 - 09/30/2018)

<No Event Type Specified>	1	911 Hang-Up	1
Accident	17	Adminstration Run	39
Alarm Activation	19	Animal Complaint	3
Arrest	16	Assault	1
Assist EMS	6	Assist Motorist	4
Assist Other Department	3	Assist Other RPD Officer	36
Background Investigations	7	Bank Deposit Escort	29
Breathalyzer Examinations	2	Business Check	3,845
Business Walk through	466	Call for Service	389
Citation	98	Cite & Release	14
Civil Problem	2	Communicating A Threat	1
Counterfeit Money/Documents	1	County Assist	1
Disorderly Conduct	1	Domestic	2
DWI	1	DWLR	16
Expired State Inspection	3	Expired Tags	15
Fictitious Tags	2	Fingerprinting	4
Fire Calls	2	Follow up Investigation	10
Follow up on Ordinance Violations	17	Foot Patrol	2
Funeral Escort	2	Grass Violations	23
Headlights/Taillights/License Plate Lights Out	26	Hit & Run	2
Incident Report	23	Juvenile Problems	1
Larceny	4	Left door Knockers for Ordinance Violations	1
Letters sent on Ordinance Violation	21	License Pick-Up	4
Mileage	2	Miscellaneous Citations	2
Narcotic Incident	3	No Insurance	3
Noise Complaint	2	NOL	3
Open Container	1	Open Door/Windows	6
Operational Reports	13	Ordanance Violation	2
Other Registration Violations	1	Patrol Zone 1	70
Patrol Zone 2	80	Patrol Zone 3	71
Patrol Zone 4	76	Patrol Zone 5	75
Patrol Zone 6	82	Possession of Drug Paraphernalia	2
Possession of Marijuana	2	Request Assistance	5

# Activity Log Event Summary (Cumulative Totals)

Richlands Police Department

(09/01/2018 - 09/30/2018)

Residence Check	40	Resist, Obstruct/Delay Officer	1
Revoked License Plate	4	Safe Movement Violation	1
Seatbelt	16	Special Assignment/Meeting	1
Speeding	70	Standby	2
Stoplight/Sign	5	Supplement to report	21
Suspicious Person	4	Suspicious Vehicle	6
Tag Lights	12	Town Cut Grass	5
Traffic Control	180	Traffic Education	87
Transport to Jail	4	Trespassing	2
Unlock Car	9	Vehicle Check After Shift	83
Vehicle Check Before Shift	85	Vehicle Plate/Tag Pick-up	3
Vehicle Searches	1	Vehicle Stop	151
Verbal Warnings	87	Walmart (Accident)	2
Warning Citation	1	Warrant	1
Welfare Check	1		

**Total Number Of Events: 6,569**