I. Meeting Called to Order by Mayor McKinley Smith

II. Pledge of Allegiance

III. Invocation

IV. Adoption of the Agenda

V. Adoption of the Minutes
   1. May 2019 Meeting Minutes

VI. Public Hearings
   1. 2019-2020 Fiscal Year Budget

VII. Old Business

VIII. New Business
   1. FY 19-20 Budget Ordinance
   2. Tree Removal Request
   3. Minor Subdivision Map Approval
   4. Small Town Main Street Annual Agreement
   5. Schedule Public Hearing (Conditional Use Request)
   6. Regulation of Open Burning Ordinance

IX. Administrator Notes and Updates
   1. Administrator Notes and Updates

X. Police Report
   1. May 2019 Police Report

XI. Public Comment

XII. Board Member Concerns

XIII. Personnel

XIV. Closed Session
XV. Adjourn
TOWN OF RICHLANDS
Regular Board Meeting

Agenda Item V. - 1.
May 2019 Meeting Minutes

Description:
Review:
Attached are the minutes for the May 14, 2019 Regular Meeting of the Richlands Board of Aldermen.

Action Needed:
Adopt the Minutes.

ATTACHMENTS:
- Description
  - May 2019 Meeting Minutes
The Richlands Board of Aldermen met in regular session on Tuesday, May 14, 2019, at 6:00 pm in the board room at the Richlands Town Hall. Present for the meeting were:

Mayor McKinley D. Smith  Alderman Tom Brown
Alderman Kandy Koonce  Alderman Aaron Tollefsrud
Alderman Kent Painter

Also present were:
Gregg Whitehead, Town Administrator  Doreen Putney, Town Clerk
Keith Fountain, Town Attorney  Chief Ron Lindig, Police Department
Johnathan Jarman, Public Works Director

Absent: Alderman Paul Conner

There were ten (10) citizens present.

I. MEETING CALLED TO ORDER:

Mayor McKinley D. Smith called the meeting to order at 6:05 pm.

II. PLEDGE OF ALLEGIANCE:  Alderman Tom Brown

III. INVOCATION:  Mayor McKinley D. Smith

IV. ADOPTION OF AGENDA:

Gregg Whitehead, Town Administrator, presented the agenda to the Board.

A motion was made by Alderman Kandy Koonce, seconded by Alderman Kent Painter to adopt the agenda as written. The motion was unanimously carried.

V. APPROVAL OF MINUTES (April 09, 2019 & April 30, 2019):

A motion was made by Alderman Kent Painter, seconded by Alderman Tom Brown to approve the regular board meeting minutes of April 09, 2019. The motion was unanimously carried.
A motion was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to approve the budget workshop meeting minutes of April 30, 2019. The motion was unanimously carried.

VI. PUBLIC HEARINGS:

1. **Conditional Use Request (Jonathan Tollesfrud-Home Business):**

Mayor Smith opened the meeting for a public hearing concerning a conditional use request made by Mr. Jonathan Tollesfrud of 104 Henrian St. Mr. Tollefsrud is requesting to operate a home bakery food business from his home.

*Mr. Gregg Whitehead*, Town Administrator, was sworn in by the Town Clerk. Mr. Whitehead then reported that Richlands Planning Board discussed Mr. Tollefsrud’s request during their April, 2019 meeting and recommended approval.

*Mr. Jonathan Tollefsurd* was sworn in by the Town Clerk. Mr. Tollefsrud reported that his request for a home based bakery will not affect the traffic in the neighborhood. There will not be any signs placed, no exterior changes to the home, and no environmental impacts. Most of the items made in the home will be sold out of other stores and that only the kitchen area will be utilized. He stated that if approved, the next step will be to apply for the required permits and a health inspection of the home.

With no further comments from the public, Mayor Smith closed the public hearing.

2. **Conditional Use Request (Daniel Jacoby-Livestock):**

Mayor Smith opened the meeting for a public hearing concerning a conditional use request made by Mr. Daniel Jacoby of 121 Comfort Rd. to raise as many as 12 cattle as livestock on his property which is located in the ETJ area of Richlands.

*Mr. Gregg Whitehead*, Town Administrator, was sworn in by the Town Clerk. Mr. Whitehead reported that the Richlands Planning Board discussed and reviewed Mr. Jacoby’s request during their April 2019 meeting and recommended approval. Mr. Whitehead stated that the property in question is 26 acres. Our current code allows for 3 livestock per acre and that Mr. Jacoby is requesting to have no more than 12 cows on the property at one time.

*Mr. Michael Baysden* of 101 Esquire, was sworn in by the Town Clerk. Mr. Baysden expressed his concern with the conditional use request made by Mr. Jacoby to have livestock on his property. Mr. Baysden stated the following concerns:

- The property request is in a R-20 zone which is all around the town limits of Richlands. Mr. Baysden’s property is R-15 and R-20 backs against his property. He is concerned with what would happen if other R-20 properties wanted to have livestock.
- Properties values being negatively affected.
- The property in question is in the FEMA flood plan. Searching google earth found that part of the property is in the low side where there is a creek. The cattle could erode the bank of the creek and cause increased flooding.
Concerned with the waste of the livestock, where it will go, and the environmental impact it could have on the community.

Stated that the property is deeded to Carolina Builders and not Daniel Jacoby.

Mr. Baysden asked the Board to please consider his concerns when deciding on approval of the conditional use request.

Mr. Daniel Jacoby of 121 Comfort Road, was sworn in by the Town Clerk. Mr. Jacoby stated that the cows will be in an enclosed pasture surrounded with hot wire. The property meets all the requirements and specifications and does not join the creek. He stated that the cows will not be able to go into the creek or the swamp areas. He currently already has three (3) female cows and wants to breed them. He will not have more than 9-12 cows at any one time. Mr. Jacoby also stated that the property is currently deeded in his name “Daniel Jacoby” and not his business name.

With no further comments from the public, Mayor Smith closed the public hearing.

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:


The required public hearing was held with no comment from the public. Mr. Whitehead stated that the Planning Board met in April, 2019 to review the request and unanimously recommended approval to allow Mr. Tollefsrud to operate the bakery from his home at 104 Henrian Street. Alderman Tollefsrud requested to be recused from voting on this matter due to personal involvement.

A motion was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to recuse Alderman Aaron Tollefsrud from voting on this matter due to his personal involvement with the Conditional Use Request. The motion was unanimously carried.

Attorney Keith Fountain polled the board on the following questions regarding the Conditional Use Request made by Mr. Jonathan Tollefsrud for a home bakery business:

1. Does the proposed use materially endanger the public health or safety?
   - Yes: -0-
   - No: 3

2. Does the proposed use meet all required conditions and specifications?
   - Yes: 3
   - No: -0-

3. Does the proposed use substantially injure the value of the adjoining property?
   - Yes: -0-
   - No: 3

4. Will the proposed use be in harmony with the area in which it is located and be in general conformity with the comprehensive plan?
   - Yes: 3
   - No: -0-

After further discussion and consideration, a motion as made my Alderman Tom Brown, seconded by Alderman Kandy Koonce to approve the Conditional Use Request from Mr. Jonathan Tollefsrud to operate a bakery business from his home at 104 Henrian Street. The motion was unanimously carried.
2. **Conditional Use Request (Mr. Daniel Jacoby-Livestock):**

The required public hearing has been held. Mr. Whitehead reported that the Richlands Planning Board met in April 2019 to review Mr. Jacoby’s request and unanimously recommended approval of the conditional use request to raise 12 cattle as livestock on his property at 121 Comfort Road. Mr. Whitehead stated that this property is 26 acres and originally it was going to be a housing development. It is now Mr. Jacoby’s personal property. Mr. Whitehead reminded the Board to consider Mr. Baysden’s concerns when deciding on approval.

Attorney Keith Fountain polled the Board on the following questions concerning the Conditional Use Request made by Mr. Daniel Jacoby to have livestock on his property at 121 Comfort Rd.:

1. Does the proposed use materially endanger the public health or safety?
   - Yes: -0-
   - No: 4

2. Does the proposed use meet all required conditions and specifications?
   - Yes: 4
   - No: -0-

3. Does the proposed use substantially injure the value of the adjoining property?
   - Yes: -0-
   - No: 4

4. Will the proposed use be in harmony with the area in which it is located and be in the general conformity with the comprehensive plan?
   - Yes: 4
   - No: -0-

After further discussion, a **motion** was made by Alderman Aaron Tollefsrud, seconded by Alderman Tom Brown to approve Mr. Daniel Jacoby’s Conditional Use Request to raise as many as 12 cattle as livestock on his property at 121 Comfort Rd. The motion was unanimously carried.

3. **FY 2019/2020 Budget Presentation:**

Mr. Whitehead presented the proposed the FY 2019/2020 budget to the Board. Mr. Whitehead stated that the Board needs to schedule the required public hearing and that the proposed budget needs to be adopted prior to June 30, 2019. A copy of the FY 2019/2020 proposed budget is available for viewing at the town hall. Mr. Whitehead highlighted the following points:

- Property tax base is increasing 1.9%.
- Expenses have increased.
- Proposing a property tax increase of $.02/$100 valuation.
- Budgeted for a new 60 KW generator for the Town Hall.
- Health Insurance has increased 7% as well as property/liability insurance and workman’s comp insurance.
- Powell Bill funds will be slightly lower this year.
- Budgeted for the completion of the sidewalk repairs.
- Garbage collection and recycling fees charged to the town have increased.
  - Proposing an increase in garbage collection rate of $.60 to $15.60 per cart.
- NC State Retirement system percentages for general employees and law enforcement employees have increased and will continue to increase during the next three years.
Proposing a 2.5% COLA increase for all full time staff.
- We currently have the lowest administration staff in the county doing multiple jobs. We are lean and take pride in doing more with less.

After a brief discussion, a **motion** was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to schedule a public hearing on June 11, 2019 at 6:00 pm for the FY 2019/2020 proposed budget. The motion was unanimously carried.

4. **Fiscal Year 2018/2019 Audit Contract:**

Mr. Whitehead presented to the Board a contract to audit the FY ending 2018/2019 by the CPA firm of Williams Scarborough Gray, LLP. Cost is estimated to be $12,875.00 for a yellow book audit due to Hurricane Florence and FEMA expenses.

A **motion** was made by Alderman Tom Brown, seconded by Alderman Aaron Tollefsrud to approve the Contract to Audit Accounts by Williams Scarborough Gray, LLP for the FY ending 2018/2019 financial statement audit. The motion was unanimously carried.

5. **ONWASA Administrative Service Agreement for FY 2019/2020:**

Mr. Whitehead presented the board with the ONWASA Administrative Services agreement for FY 19/20. The agreement is the same as last year. This agreement covers the ONWASA services that the town provides for their customers.

A **motion** was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to approve the ONWASA Administrative Service Agreement for FY 19/20. The motion was unanimously carried.

6. **Sanders/Saunders Reunion Block Party Request:**

Mr. Whitehead reported receiving a written request from Mr. Randy Jones, president of the 50th Sanders and Saunders Family Reunion. Mr. Jones is requesting permission from the Board to close a portion of Dreadnaught Road on Friday, August 09, 2019 from 5:00 to 9:00 pm to hold a block party for reunion festivities.

After a brief discussion, a **motion** was made by Alderman Tom Brown, seconded by Alderman Kent Painter to approve the request made by Mr. Randy Jones to close the portion of Dreadnaught St. on Friday, August 09, 2019 from 5:00 pm to 9:00 pm for the 50th Sanders/Saunders Family Reunion. The motion was unanimously carried.

7. **Planning Board Appointment:**

Mr. Whitehead reported that the term for Mr. Evan Jarman position on the Richlands Planning Board has expired. Mr. Jarman stated his desire to be reappointed to the planning board if the Board of Aldermen chooses. The town has also received a Citizen Participation Application from Ms. Melissa Kepes of 200 N. Wilmington St. expressing her desire to serve on the Planning Board.
A motion was made by Alderman Tom Brown, seconded by Alderman Kent Painter to appoint Melissa Kepes to the Richlands Planning Board for a three (3) year term. The motion was unanimously carried.

IX. ADMINISTRATOR NOTES AND UPDATES:

The Town Administrator, Gregg Whitehead, presented a copy of notes and updates to the Board which are incorporated by reference and hereby made part of these minutes.

- Revive Downtown Richlands (RDR) meeting is scheduled for Wednesday, June 05, 2019 at 6:30 pm at the town hall.
- The 5th annual Glow Run is scheduled for June 14, 2019. Participants are asked to dress us as their favorite superhero if they like. Part of the proceeds will go to the CHEW program as well as downtown façade program.

X. POLICE REPORT:

Chief Ron Lindig presented the Police Activity Log for the month of April 2019, which are incorporated by reference and hereby made part of these minutes. Chief also reported on the following:

- In-service training has been going on in the town hall.

XI. PUBLIC COMMENT:

Mr. Ernest Farrow of 204 East Point Street: Mr. Farrow expressed concerns with the condition of East Point Street and the daily heavy bus and truck traffic. The street is very narrow. Buses, trucks and other vehicles are tearing up yards and sometimes hitting mailboxes. Mr. Farrow stated that he has been hearing about having the street repaired for years and yet still nothing has been done. He asked the Board to drive down the street and see for themselves’ and to see if there is anything that can be done. Mr. Whitehead stated that both Onslow Street and East Point Street are our two worse streets. Ease Point Street needs to be widened with curb & gutter. Easements would have to be obtained from property owners who would lose some frontage property. Mr. Whitehead also stated that he would look into the possibility of eliminating school buses and trucks from utilizing the road. Further discussion included the possibility of making East Point Street a one-way street.

Ms. Betty Thompson of 109 East Point Street: Stated that she is in agreement with Mr. Farrow’s comments regarding the condition of East Point Street and the constant traffic, and destruction that the bigger vehicles are making to the street and personal property. She stated that when a vehicle comes in the opposite direction of a bus or truck, one of the vehicles has to pull over and stop to allow for the other vehicle to pass. She stated that she would prefer to eliminate buses and trucks from utilizing the road. She is not, however, in favor of having East Point a one-way street. Ms. Thompson, requested for Mr. Jarman to look into a large hole in the road at the intersection of Franck/Gum Branch Rd and East Point Street.
Ms. Linda White of 111 East Point Street: Ms. White expressed her agreement and support with both Mr. Farrow and Ms. Thompson.

Ms. Marilyn Bunce of 303 E. Foy Street: Ms. Bunce expressed her concern with afternoon traffic and parents who pick up their children blocking the road and especially property owners’ driveways to the point that she cannot access her own driveway. She requested if there is any way the old elementary school parking lot can be utilized for this purpose instead of blocking the road. She stated that sometimes the parents are polite and will move to allow her to get into her driveway, however, most of the time they are very rude and disrespectful. She asked the Board to see if there is anything they can do and to talk with the Onslow County School Board regarding this issue.

Ms. Bunce also reported on RDR, Revive Downtown Richlands, and asked the Board and Mayor for their participation in an upcoming meeting with the NC Small Town Main Street program. She stated that they are willing to help us get grants, but we need participation from both the Board and property owners downtown. Ms. Bunce stated that they need at least 30 people to attend. She will notify the Board of the date for the meeting so that a Special Call notice can be sent out.

XII. BOARD MEMBER CONCERNS:

Mayor McKinley Smith: Stated that he is in agreement that East Point Street as well as Onslow Street needs to be repaired. The process of widening East Point Street will be a huge endeavor. He thanked everyone for attending the meeting and making their concerns known to the board. Mayor Smith also stated that he would like to see the Board support RDR and work with them on the NC Small Town Main Street Program.

Alderman Aaron Tollefsrud: Thanked everyone for attending the meeting and for bring the issues to the Board’s attention. He also thanked Mr. Michael Baysden for speaking at the public hearing and expressing his concerns regarding the conditional use request.

XIII. PERSONNEL: None

XIV. CLOSED SESSION: None

XV. ADJOURN:

With no further business, a motion was made by Aaron Tollefsrud, seconded by Alderman Kandy Koonce to adjourn the meeting at 7:24 pm. The motion was unanimously carried.

Respectfully Submitted,

________________________________________
Attest: Mayor McKinley D. Smith
Doreen Putney, Town Clerk
Description:
The Board needs to hold a public hearing on the proposed General Fund Budget for the 2019-2020 Fiscal Year.

Review:

Action Needed:
Hold the public hearing.
Description:
Fiscal Year 2019-2020 Budget Ordinance.

Review:
Now that the Board has held the required public hearing, the Board may deliberate and adopt the Budget Ordinance, including the Fee Schedule, for the 2019-2020 Fiscal Year.

Action Needed:
Approve the ordinance.

ATTACHMENTS:
- Description
- FY 19-20 Budget Ordinance
ORDINANCE TO ADOPT THE ANNUAL BUDGET

BE IT ORDAINED that the Board of Aldermen of the Town of Richlands hereby adopts this budget ordinance and the attached budgets for the General Fund Departments in support thereof. Furthermore, the Board of Aldermen finds that:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the town government and its’ activities for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

<table>
<thead>
<tr>
<th>Revenues Anticipated</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes - Current Year</td>
<td>$608,000</td>
</tr>
<tr>
<td>Property Taxes - Previous Years</td>
<td>$15,000</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$328,000</td>
</tr>
<tr>
<td>State Sales Tax Refunds</td>
<td>$2,000</td>
</tr>
<tr>
<td>State Collected Local Revenues</td>
<td>$137,800</td>
</tr>
<tr>
<td>Powell Bill Revenues</td>
<td>$52,300</td>
</tr>
<tr>
<td>ABC Revenues</td>
<td>$40,000</td>
</tr>
<tr>
<td>Rent &amp; Leases</td>
<td>$50,500</td>
</tr>
<tr>
<td>Contracted Services</td>
<td>$11,000</td>
</tr>
<tr>
<td>Garbage Collection Fees</td>
<td>$174,000</td>
</tr>
<tr>
<td>Permits, Fees &amp; Penalties</td>
<td>$6,600</td>
</tr>
<tr>
<td>Miscellaneous &amp; Other</td>
<td>$8,600</td>
</tr>
<tr>
<td>Fund Balance</td>
<td>$32,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,465,800</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Operating Appropriations</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Governing Body</td>
<td>$94,600</td>
</tr>
<tr>
<td>Administration</td>
<td>$250,800</td>
</tr>
<tr>
<td>General Buildings &amp; Grounds</td>
<td>$63,600</td>
</tr>
<tr>
<td>Fire Department Contribution</td>
<td>$30,000</td>
</tr>
<tr>
<td>Police Department</td>
<td>$524,300</td>
</tr>
<tr>
<td>Streets Department</td>
<td>$502,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,465,800</strong></td>
</tr>
</tbody>
</table>

Section 2: The Ad Valorem tax rate shall be $0.40 per $100.00 of assessed valuation.
Section 3: The following General Fund Fees are hereby adopted for provision of services by the town government for the fiscal year beginning July 1, 2019:

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Fee Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Tax Rate</td>
<td>$.40/$100 assessed valuation</td>
</tr>
<tr>
<td>Business Privilege Licenses</td>
<td>Repealed by law</td>
</tr>
<tr>
<td>Community Building Rent</td>
<td>$250.00 per day with $100 deposit</td>
</tr>
<tr>
<td>Town Hall Board Room</td>
<td>$30.00 per day</td>
</tr>
<tr>
<td>Venters Park Picnic Shelter</td>
<td>$15.00 per hour w/three hour limit</td>
</tr>
<tr>
<td>Garbage Service</td>
<td></td>
</tr>
<tr>
<td></td>
<td>residential, per cart $15.50 per month</td>
</tr>
<tr>
<td></td>
<td>commercial, 1 cart $15.50 per month</td>
</tr>
<tr>
<td></td>
<td>commercial, 2 carts $31.00 per month</td>
</tr>
<tr>
<td></td>
<td>commercial, 3 carts $46.50 per month</td>
</tr>
<tr>
<td>Bulky Item Pickup</td>
<td>$10.00 per item permitted</td>
</tr>
<tr>
<td>Copies</td>
<td>$.10 per page</td>
</tr>
<tr>
<td>Golf Cart Registration</td>
<td>$25.00 Annually</td>
</tr>
<tr>
<td>Police Reports</td>
<td>$5.00 per report copy</td>
</tr>
<tr>
<td>Applicant Fingerprint Requests</td>
<td>$15.00 per request</td>
</tr>
<tr>
<td>VIN # Verification</td>
<td>$25.00 per verification</td>
</tr>
<tr>
<td>Zoning Permit (Residential)</td>
<td>$65.00</td>
</tr>
<tr>
<td>Zoning Permit (Commercial)</td>
<td>$90.00</td>
</tr>
<tr>
<td>Zoning Verification Letter</td>
<td>$10.00</td>
</tr>
<tr>
<td>Flood Verification</td>
<td>$10.00</td>
</tr>
<tr>
<td>Flood Development Permit</td>
<td>$200.00</td>
</tr>
<tr>
<td>Rezoning Application (Map)</td>
<td>$350.00</td>
</tr>
<tr>
<td>Rezoning Application (Text)</td>
<td>$250.00</td>
</tr>
<tr>
<td>Conditional Use Application</td>
<td>$250.00</td>
</tr>
<tr>
<td>Variance Request</td>
<td>$450.00</td>
</tr>
<tr>
<td>Subdivision Plan Review</td>
<td></td>
</tr>
<tr>
<td>10 Lots or Less</td>
<td>$50.00</td>
</tr>
<tr>
<td>11 – 50 Lots</td>
<td>$100.00</td>
</tr>
<tr>
<td>50 + Lots</td>
<td>$200.00</td>
</tr>
<tr>
<td>Minor Subdivision Approval</td>
<td>$50.00</td>
</tr>
<tr>
<td>Sign Permit</td>
<td></td>
</tr>
<tr>
<td>Wall Mounted</td>
<td>$100.00</td>
</tr>
<tr>
<td>Free Standing</td>
<td>$200.00</td>
</tr>
<tr>
<td>Minimum Residential Planning Fee</td>
<td>$75.00</td>
</tr>
<tr>
<td>Minimum Commercial Planning Fee</td>
<td>$100.00</td>
</tr>
</tbody>
</table>
Section 4: The Town Administrator, or in his/her absence the Finance Officer, is hereby appointed Budget Officer and is authorized to transfer appropriations within a fund as contained herein under the following guidelines:

1. Monies may not be transferred between funds except as has been designated by the budget documents or in accordance with generally accepted accounting principles and any laws respecting same and with the approval of the Board of Aldermen;

2. Any transfer of funds between departments shall only be done with the approval of the Board of Aldermen;

3. The Town Administrator shall be authorized to make budget amendments to line items within a department up to $2,500.00, provided that any such budget amendments and the justifications for such budget amendments shall be presented to the full board at the next regularly scheduled meeting after the amendment occurs;

4. The Town Administrator shall be authorized to approve expenditures up to and including $2,500.00 and all expenditures exceeding $2,500.00 shall be presented to the Board of Aldermen for approval.

Copies of this ordinance and the attached budget shall be maintained in the office of the Town Clerk of the Town of Richlands, and shall be made available for public inspection.

Be it ordained this the 11th day of June, Two Thousand and Nineteen.

_________________________        ___________________________
Doreen Putney, Town Clerk                   McKinley Smith, Mayor
TOWN OF RICHLANDS
Regular Board Meeting

Agenda Item VIII. - 2.
Tree Removal Request

Description:
Tree Removal Request (Old Water Tank Property)

Review:
Mr. Jimmy Davis, owner of the property adjacent to the old water tank site on Franck Street, has made a request to ONWASA that the trees that are close to his property line be removed for potential safety purposes. Since the property is being leased to ONWASA from the Town, ONWASA is seeking permission from the Town to remove the trees if ONWASA able to do so.

Please note that the Town is not being asked to be responsible for any costs associated with this request. A map of the site in question has been attached for your review.

Action Needed:
Review the request and approve if desired.

ATTACHMENTS:
- Description
- Old Water Tank Site Map
Description:
Minor Subdivision Map Approval.

Review:
Ms. Stephanie White is seeking to subdivide a part of Tax Parcel 43-61.6 (224 Francktown Road) into a 20,000 square foot lot for a future home. The proposed subdivision requires Board approval since an access easement is being created with the subdivision.

Action Needed:
Approve the map.

ATTACHMENTS:
- Description
- Stephanie White Subdivision Map
Description:
Small Town Main Street Agreement for 2019.

Review:
Attached is the agreement that the Board needs to approve in order for the town continue to be a Designated NC Small Town Main Street Community. The Agreement must be approved in order to remain in good standing with the Small Town Main Street program. The annual agreement is the same as last year.

Action Needed:
Review agreement and approved if desired.

ATTACHMENTS:
- Description
- 2019 STMS Annual Agreement
2019-2020 Annual Agreement
North Carolina Small Town Main Street® Designation

Designated Small Town Main Street communities (Small Town Main Street Coordinator and Town Manager) must sign this document and return to the NC Main Street & Rural Planning Center no later than June 28, 2019 to remain active in the program.

A signed document confirms that the local Small Town Main Street program has a thorough understanding of the benefits and requirements of active participation in the NC Main Street program.

Retain a signed copy for your records, and return an original, signed copy of the entire document by mail or a scanned, signed copy of the entire document by email no later than June 28, 2019, to:

To: Naomi Riley,
Coordinator, Downtown Services
NC Main Street & Rural Planning Center
4346 Mail Service Center
Raleigh, NC 27699-4346

Naomi.riley@nccommerce.com

Program Background

Nationally:
Main Street America™ has been helping revitalize older and historic commercial districts for nearly 40 years. Today it is a network of more than 1,200 neighborhoods and communities, rural and urban, who share both a commitment to place and to building stronger communities through preservation-based economic development. Main Street America is a program of the nonprofit National Main Street Center, a subsidiary of the National Trust for Historic Preservation.

Main Street America™ is a movement. Main Street America has been helping revitalize older and historic commercial districts for nearly 40 years. It is the leading voice for preservation-based economic development and community revitalization across the country. Made up of small towns, mid-sized communities, and urban commercial districts, Main Street America represents the broad diversity that makes this country so unique. Working together, the programs that make up the Main Street America network help to breathe new life into the places people call home.
Main Street America is a mark of distinction. It is a seal, recognizing that participating programs, organizations, and communities are part of a national movement with a proven track record for celebrating community character, preserving local history, and generating impressive economic returns. Since 1980, over 2,000 communities have been part of Main Street, bringing renewed energy and activity to America’s downtowns and commercial districts, securing $79 billion in new investment creating 640,017 net new jobs and rehabilitating 284,936 buildings.

Main Street America is a time-tested strategy. Main Street America communities are encouraged to make use of a time-tested approach, known as the Main Street Approach. The Main Street Approach is rooted in a commitment to broad-based community engagement, a holistic understanding of the factors that impact the quality of life in a community, and strategic focus on the core principles of downtown and neighborhood revitalization: Economic Vitality, Quality Design, Effective Promotion, and Sustainable Organization. For more information, visit www.mainstreet.org.

In North Carolina:
The NC Main Street & Rural Planning Center within the N.C. Department of Commerce, is the licensed agency that is charged with administering the Main Street program throughout the state. The Center is committed to following the program guidelines and licensing agreement as outlined by the National Main Street Center and signed by the N.C. Department of Commerce.

The N.C. Department of Commerce designates communities as a “North Carolina Small Town Main Street community”. When designated, the local city or town government, and specifically the chief elected official, is notified of the designation. The city or town government determines who will administer the Small Town Main Street program at the local level and the town manager communicates that information to the N.C. Main Street & Rural Planning Center. From time-to-time, that administration may change. If there is a change, this document outlines the steps that must be followed for a change in local administration to occur.

Since 1980, over 111 communities have directly benefitted from the North Carolina Main Street program, bringing economic strength to North Carolina’s downtown commercial districts, securing $2.98 billion in new investment creating more than 24,883 net new jobs and rehabilitating 6,375 buildings.

Benefits for NC Small Town Main Street Communities

North Carolina Small Town Main Street communities benefit from the following:

Partnership:
• Communities selected to participate in the Small Town Main Street program become partners with the North Carolina Department of Commerce, NC Main Street & Rural Planning Center in a long-term, asset-based economic development effort that has proven to have a positive impact on investment and job creation.
• Small Town Main Street communities are limited in number and therefore receive focused and personal attention from NC Main Street staff.
• North Carolina communities are selected through a competitive process and only a few are designated; therefore, Small Town Main Street designation is an honor bestowed upon only a few special communities.
• In the first three years of a local Small Town Main Street program, the state of North Carolina invests approximately $100,000 in on-site visits, training and technical assistance. After the initial start-up phase, the state annually invests approximately $5,000 in each Main Street community in the form of ongoing town-specific technical assistance, and statewide and on-site training for directors and volunteers.

Training:
• Small Town Main Street communities are eligible to attend and participate in the NC Main Street Conference, NC Main Street Basic Training, Board and Committee Training, NC Main Street Directors’ Meetings, Biannual Regional Meetings, and subject specific workshops.
• Designated North Carolina Small Town Main Street communities receive one free registration to the North Carolina Main Street Conference held in March.

Technical Assistance:
• The North Carolina Main Street program staff guides designated communities through a strategic planning process which helps communities create a vision, develop strategies and produce action plans so that limited resources are focused and results are magnified.
• The North Carolina Main Street staff guide participating communities through board development, volunteer development and downtown manager training.
• The North Carolina Main Street staff provide guidance and support to communities on ways to find and develop financial resources.
• Property and business owners in Main Street cities receive free building exterior design recommendations from design specialists at the UNC-Greensboro School of Interior Architecture, in collaboration with the NC Main Street & Rural Planning Center staff.
• North Carolina Main Street staff has extensive experience in organizational development and nonprofit management, historic preservation, building rehabilitation, investment tax credits, incentive programs, tourism development, marketing, image building, special event development, communications, and a range of other pertinent areas.
• The North Carolina Main Street staff is among the nation’s leading authorities on downtown development with experience helping North Carolina towns with revitalization challenges.
• The North Carolina Main Street staff conducts an annual program assessment and review of each Small Town Main Street program.
• The North Carolina Main Street staff conducts an annual budget and salary analysis of Small Town Main Street programs.
• The North Carolina Main Street staff conducts an annual statistical data collection and analysis.
Network:
- North Carolina Small Town Main Street communities may use the Main Street trademarks on materials designed to promote the work of their program in collaboration with the state of North Carolina and the National Main Street Center.
- The North Carolina Main Street network possesses some of the most experienced downtown development professionals in the country.
- Small Town Main Street communities may take advantage of and participate in a special network of Main Street cities statewide and nationally, with over 1,600 communities across the nation, and 45 city, state, and regional Coordinating Programs, that participate in the Main Street program. This allows them to learn best practices, techniques and strategies for downtown development.

Funding:
- When available, Small Town Main Street communities are eligible to apply for Main Street Solutions Funds to assist small business development and the Downtown Redevelopment Funds to address slum and blighted downtown commercial buildings.
- The NC Main Street & Rural Planning Center maintains and distributes a funding guide of federal, state, corporate and foundation sources commonly used for funding downtown projects.

Resources:
- Through the North Carolina Main Street program, communities can identify resource people, consultants and specialists on topics of interest to the community.

Economic Impact:
- Since 1980 when the program began, Main Street communities in North Carolina have had over $2.98 billion in new investment in their downtowns, a net gain of over 6,158 new businesses and a net gain of over 24,883 new jobs. This is serious economic development!
- The North Carolina Main Street staff facilitate statewide economic impact studies and collects data to determine trends in Main Street and Small Town Main Street communities.

Recognition:
- Designated North Carolina Small Town Main Street communities are eligible to receive statewide recognition through the North Carolina Small Town Main Street Awards program.
- North Carolina Small Town Main Street communities receive publicity about their programs through press releases distributed through the N.C. Department of Commerce, NC Main Street & Rural Planning Center newsletters and annual reports, Main Street presentations and the NC Main Street Center social media sites.

Requirements of Designated N.C Small Town Main Street Communities

Small Town Main Street communities are 5,000 and under in population at the time of designation.

1. Participate in all services provided to the local community by the NC Main Street & Rural Planning Center.
2. Designate a paid OR volunteer Small Town Main Street Coordinator (5 hours/week minimum) who will coordinate and facilitate the work of the program.

3. Establish broad-based support for the commercial district revitalization process, with strong support from both the public and private sectors.
   - The Main Street organization should have the active participation of various stakeholders at the committee and board levels.
   - Participants should contribute financial, in-kind, and volunteer support for the revitalization program.
   - Participants should also look for, and act on, opportunities to make connections between other programs with which they are involved and the Main Street revitalization effort so that, by doing their own work a little smarter, or in a more integrated way, other programs help further the revitalization process.
   - The program should include an ongoing process for volunteer recruitment, orientation, and recognition, constantly refreshing its pool of volunteers and involving new people each year.
   - The revitalization program has broad-based philosophical support from the community.
   - Municipal government demonstrates a philosophical commitment to commercial district revitalization.

4. Establish and maintain an active Organizational Core Team and 3-Committees (Design, Promotion and Economic Vitality) using the Main Street Four-Point Approach® and develop a comprehensive Small Town Main Street Work Plan using the Main Street Four-Point Approach®. Main Street revitalization by nature is a community-driven process. Therefore, community members must take an active role in leading and implementing positive change. While the coordinator is responsible for facilitating the work of volunteers, this staff member is not tasked with single-handedly revitalizing the commercial district. The direct involvement of an active core team and committees are keys to success.

   If a Small Town Main Street program is housed within another entity (e.g., a community development corporation), it is still important to have its own core team and committee structure.
   - The core team is a working, functional team that understands its roles and responsibilities and is willing to put forth the effort to make the program succeed.
   - Committee members assume responsibility for the implementation of the work plan.
   - The program has a dedicated governing body, its own rules of operation, its own budget, and its own bylaws, and is empowered to carry out Main Street's mission, even if the Small Town Main Street program is a part of a larger organization.
   - The core team has well-managed, regular monthly meetings, with an advance agenda and regular distribution of minutes.
   - Committees have regularly scheduled monthly meetings with an advance agenda that addresses the committee work plan.

5. Establish an annual work plan/planning process for downtown.
   A comprehensive annual work plan provides a detailed blueprint for the Small Town Main Street program's activities; reinforces the program's accountability both within the organization and in the broader community; and provides measurable objectives by which the program can track its progress.
• The work plan should contain a balance of activities in each of the four broad program areas that comprise the Main Street approach — Economic Vitality, Quality Design, Effective Promotion, and Sustainable Organization.
• The work plan should contain measurable objectives, including timelines, budgets, desired outcomes, and specific responsibilities.
• The work plan should be reviewed, and a new one should be developed annually.
• Ideally, the full board and committees will be involved in developing the annual work plan. At a minimum, the full board should adopt/approve the annual work plan.
• The work plan should distribute work activities and tasks to a broad range of volunteers and program participants.
• There has been significant progress in each of the four points based on the work plan submitted for the previous year.

6. **Adopt and exhibit a Historic Preservation Ethic and design management program.**

   Historic preservation is central to the Main Street program’s purpose and is what makes historic and traditional commercial districts authentic places. Historic preservation involves saving, rehabilitating, and finding new uses for existing buildings, as well as intensifying the uses of the existing buildings, through building improvement projects and policy and regulatory changes that make it easier to develop property within the commercial district.

   • The program has, or is working toward putting in place, an active and effective design management program (which may include financial incentives, design assistance, regulatory relief, design review, education, and other forms of management).
   • The program encourages appropriate building renovation, restoration, and rehabilitation projects.
   • When faced with a potential demolition or substantial structural alteration of a significant, historic, or traditional building in the Main Street district, the program actively works to prevent the demolition or alteration, including working with appropriate partners at the state, local, or national level to attempt to stay or alter the proposed activity; developing alternative strategies for the building’s use; and/or educating local leaders about the importance of retaining existing buildings and maintaining their architectural integrity.
   • The program works to find creative adaptive use, financing, and physical rehabilitation solutions for preserving old buildings.
   • The program recognizes the importance of planning and land-use policies that support the revitalization of existing commercial centers and works toward putting planning and land-use policies in place that make it as easy (if not easier) to develop property within the commercial district as it is outside the commercial district. Similarly, it ensures that financing, technical assistance, and other incentives are available to facilitate the process of attracting investment to the historic commercial district.
   • The program builds public awareness for the commercial district’s historic buildings and for good design.

7. **Demonstrate an established vision for downtown and a mission that defines the role of the organization that will manage the downtown initiative.**

   • The organization has an appropriate written mission statement.
   • The mission statement is reviewed annually and updated as appropriate.
   • The organization has an appropriate written vision statement for downtown that is reviewed annually and updated as appropriate. The vision statement should define the economic potential of downtown.
8. New Small Town Main Street Coordinator attendance at Main Street Orientation, held each month in Raleigh, within three months of start date (if not previously attended).

9. Small Town Main Street Coordinator attendance at Main Street Basic Training each time there is a change in management (if not previously attended).

10. Fund the local Small Town Main Street program through both public and private partnerships at a level allowing for full implementation of the program based on the Four-Point Approach® and the adopted annual work plan.

   The Small Town Main Street program's budget should be adequate to achieve the program's goals. The dollar amount that is "adequate" for a program budget may vary.
   - The budget should be specifically dedicated for the purpose of revitalizing the commercial district.
   - The Small Town Main Street program's budget should contain funds adequate to cover the salary and benefits of staff if applicable; office expenses if applicable; travel; professional development; and committee activities.
   - Revenue sources are varied and broad-based, including appropriate support from the municipal government.
   - There is a strategy in place to help maintain stable funding.
   - There is a process in place for financial oversight and management.
   - Regular monthly financial reports are made by the treasurer to the board.

11. Coordinator, Town Staff Member OR Volunteer attendance at a minimum of One of Two Biannual Regional Meetings each year. (Held in July and October.) *It is recommended that the community attends both meetings, not just one.

12. Small Town Main Street Coordinator attendance at the annual N.C. Main Street Conference - (NCMS provides each designated STMS community with one complimentary registration).

13. Submit annual Statistical data in July and Budget information and Program Assessment Survey in January as requested to the NCMS&RP Center.

14. Maintain an annual Designated membership with the National Main Street Center at a $350 designated level.

15. Reimbursement of NCMS&RP Center’s travel expenses, when traveling to the local community, at the IRS state rate plus meals at the state per diem rate and lodging in accordance to the NC Main Street & Rural Planning Center Travel Policy.

16. Small Town Main Street Program must also sign and follow the attached National Main Street sublicense agreement and must comply with all Affiliate community requirements. Logos and Website language will be sent following receipt of signed agreements.
Documents Needed for a Change in Administration of the Local Small Town Main Street Program:

- The Town Council has the authority to designate another agency/entity to administer the Small Town Main Street program.
  - North Carolina Main Street Center requires:
    - A resolution from the Town Council that authorizes this change.
    - Minutes of the Town Council Meeting clearly demonstrating the majority vote.
    - Documentation demonstrating how the entity that will be administering the Small Town Main Street Program will address the items listed under the requirements section of this document.
Benefits of Membership with The National Main Street Center

Designated Main Street Member

(Required for all active, designated N.C. Main Street and Small Town Main Street communities)

As a Designated Main Street Member, your program is a recognized leader among the largest network of commercial district organizations in the world. Tap into the expertise of our large network of Main Street Programs, BIDs, CDC's, planners, local government agencies, consultants, and others to learn, research and share useful experience with each other. This guide explains the benefits of membership and how to access these tools.

We want you to get as much out of your membership as possible! Please contact us if you require any assistance with your benefits.

Your benefits include:

- Exclusive eligibility to be recognized as an Affiliate or Accredited Main Street America program;
- Exclusive eligibility to enter into Licensing Agreement with the NMSC, or your Coordinating Program, to use Main Street America™ name and logo;
- Eligibility to apply for the Great American Main Street Awards and other special programs;
- Access to Main Street Weekly, a weekly newsletter on new trends, stories from the field, and need-to-know information for those in the commercial district revitalization field;
- Discounts on conferences and trainings produced by the National Main Street Center;
- Access to our digital library of must-read revitalization publications, including full archives of the Main Street Now journal;
- Free online training opportunities;
- Access to the Main Street Listserv, a forum of commercial district revitalization practitioners;
- Volunteer management resources and a customizable handbook in the Volunteer Toolkit;
- Fundraising tips and examples to help make your fundraising efforts more effective in the Fundraising Toolkit;
• Full access to the Main Street Solution Center with sample documents, articles, reports, and more from your peers and experts in the field—all at your fingertips;
• Expand your search for the perfect candidate by posting job openings for your local program through the National Trust for Historic Preservation's online Career Center. Main Street has its own section.
• Access to unique insurance products from the National Trust Insurance Services, LLC.
• Membership with the National Trust for Historic Preservation, which includes Preservation magazine
• A voice for your issues
• And much more!

Annual Dues: $350

Information from:
https://www.mainstreet.org/join

Signature Page

1. Designated Small Main Street City/Town:  
(Please Print Clearly)  

2. Name of Local Small Town Main Street Administering Organization:  
(Please Print Clearly)  

3. Check Which One Applies:  
☐ Public (Town) Administered  
☐ Private (Non-Profit) Administered  
☐ Quasi Public-Private (Town/Non-Profit) Administered  

4. Name of Small Town Main Street Coordinator:  (Please Print Clearly)  

Title:  

Signature:  

Date:  

5. Name of Small Town Main Street Board Chair:  (Please Print Clearly)  

Signature of Board Chair:  

Date:  

AND

Name of Town Manager: (Please Print Clearly)

Title: (Please Print)

Signature of Town Manager:

Retain a signed copy for your records, and return an original, signed copy of the entire document by mail or a scanned, signed copy of the entire document by email no later than June 28, 2019, to:

To: Naomi Riley,
Coordinator, Downtown Services
NC Main Street & Rural Planning Center
4346 Mail Service Center
Raleigh, NC 27699-4346

Naomi.riley@nccommerce.com
TOWN OF RICHLANDS
Regular Board Meeting

Agenda Item VIII. - 5.
Schedule Public Hearing (Conditional Use Request)

Description:
Schedule a Public Hearing (Conditional Use Request).

Review:
The Board needs to schedule a public hearing in order to hear to a conditional use request by Ms. Stephanie White in order to install a Class A Manufactured Home on a lot behind 224 Francktown Road.

Action Needed:
Schedule the public hearing.
Description:
Regulation of Open Burning (Ordinance 2019-01).

Review:
Due to the ongoing drought conditions in Eastern NC and the need to have consistent rules and regulations on open burning in town, I have developed the attached draft ordinance. The proposed ordinance regulates the open burning of debris in town, primarily the burning of vegetative debris. Though the burning of trash and rubbish is also addressed in the draft ordinance.

Currently, the town does not have specific regulations regarding open burning. The North Carolina Administrative Code Section .1900 prohibits the open burning of vegetative debris wherever a municipality provides for yard waste pickup. Certain exceptions concerning lot clearing do apply.

Action Needed:
Review the proposed ordinance and act as desired.

ATTACHMENTS:
  - Description
  - Open Burning (Ordinance 2019-01)
ORDINANCE TO AMEND TITLE IX, CHAPTER 90 OF THE RICHLANDS CODE OF ORDINANCES IN ORDER TO REGULATE OPEN BURNING IN THE TOWN OF RICHLANDS

BE IT ORDAINED by the Board of Aldermen of the Town of Richlands, North Carolina as follows:

SECTION 1. That Title IX, Chapter 90 of the Code of Ordinances, Town of Richlands, North Carolina, is hereby amended by adding the following language:

§ 90.050 OPEN BURNING REGULATED

(A) Definitions. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

OPEN BURNING means the burning of yard waste in such a manner that the products of combustion resulting from the burning are omitted directly into the atmosphere without passing through a chimney or a permitted air pollution control device.

YARD WASTE means any grass, weeds leaves, tree trimmings, plants, shrubbery pruning, and such other similar materials which are generated in the maintenance of yards and gardens.

(B) Open Burning of Yard Waste Prohibited. In coordination with North Carolina Administrative Code Section .1900, all open burning of yard waste, including leaves, tree branches or yard trimmings is prohibited where a public pickup of yard debris service is provided.

(C) Burning Trash and Refuse, etc., prohibited. No person shall burn or cause to burn any trash, refuse, shavings, paper leaves, litter or other material of any kind outside any house, business, on or in any street, sidewalk, alley, lot or yard within the town limits.

(D) Permissible Open Burning.

(1) Open Burning for land clearing or right-of-way maintenance if in accordance with all conditions listed within NCAC 02D .1903 (b)(2).
(2) Camp fires and fires used solely for outdoor cooking and other recreational purposes, or for ceremonial occasions, or for human warmth and comfort and which do not create a nuisance and do not use synthetic materials or refuse or salvageable materials for fuel.

§ 90.999 PENALTY

(C) Any person violating §§ 90.045 through 90.050 of this chapter shall be guilty of a misdemeanor and, if found guilty of said misdemeanor, is punishable, upon conviction, by a fine not exceeding $50 or imprisonment of not more than 30 days for each violation. In addition, §§ 90.045 through 90.050 of this chapter may be enforced by the assessment of a civil penalty in the amount of $50 for each separate offence.

SECTION 2. This ordinance shall be effective immediately upon its adoption.

Adopted this, the ___th day of ____________, Two Thousand and Nineteen.

________________________________________
McKinley Smith, Mayor

ATTEST:

________________________________________
Doreen Putney, Town Clerk

________________________________________
Town Attorney
Description:
- The next regularly scheduled meeting of Revive Downtown Richlands is Wednesday, July 3, 6:30 PM at town hall.
- The 5th Annual 5k Glow Run is scheduled for June 14, 2019. This year participants are encouraged to dress up as their favorite superhero.

Review:
Action Needed:
Description:
Attached is the Police Activity Log for May 2019.

Review:

Action Needed:
Receive the Police Report.

ATTACHMENTS:
- Description
- May 2019 Police Activity Log
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<thead>
<tr>
<th>Event Type</th>
<th>Count</th>
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<td>Accident</td>
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<td>Alarm Activation</td>
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<td>Arrest</td>
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<td>Attended Court</td>
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<td>Breaking and Entering</td>
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<td>Business Walk through</td>
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<tr>
<td>CCW</td>
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<td>Citation</td>
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<tr>
<td>Civil Problem</td>
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<td>County Assist</td>
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<tr>
<td>Domestic</td>
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<td>DWLR</td>
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<tr>
<td>Expired Tags</td>
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<tr>
<td>Fingerprinting</td>
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<tr>
<td>Flee and Elude</td>
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<tr>
<td>Follow up on Ordinance Violations</td>
<td>41</td>
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<tr>
<td>Funeral Escort</td>
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<tr>
<td>Harassment</td>
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<td>High Speed Chase</td>
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<td>Indecent Exposure</td>
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<td>Larceny</td>
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<td>Letters sent on Ordinance Violation</td>
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<td>Loud Muffler</td>
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<td>Mileage</td>
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<td>Missing Person</td>
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<td>No Insurance</td>
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<td>Obtaining Property By False Pretense</td>
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<td>Open Door/Windows</td>
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<tr>
<td>Ordinance Violation</td>
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<td>Other Registration Violations</td>
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<td>911 Hang-Up</td>
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<td>Administration Run</td>
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<td>Animal Complaint</td>
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<td>Assault</td>
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<td>Assist Motorist</td>
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<td>Assist Other RPD Officer</td>
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<td>Bank Deposit Escort</td>
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<td>Business Check</td>
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<td>Cite &amp; Release</td>
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<tr>
<td>Communicating A Threat</td>
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<td>Disorderly Conduct</td>
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<tr>
<td>Drivers License Check Point</td>
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<tr>
<td>Expired State Inspection</td>
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<td>Fictitious Tags</td>
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<tr>
<td>Fire Calls</td>
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<td>Follow up Investigation</td>
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<td>Found Property/Safe Keeping</td>
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<tr>
<td>Grass Violations</td>
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<td>Headlights/Taillights/License Plate Lights Out</td>
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<td>Incident Report</td>
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<tr>
<td>Juvenile Problems</td>
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<td>Left door Knockers for Ordinance Violations</td>
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<tr>
<td>License Pick-Up</td>
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<td>Mandatory In-Service Training</td>
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<td>Miscellaneous Citations</td>
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<td>Neighborhood Dispute</td>
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<td>Open Container</td>
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<td>Operational Reports</td>
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<td>Other Drivers License Violations</td>
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<tr>
<td>Patrol Zone 1</td>
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## Activity Log Event Summary (Cumulative Totals)
### Richlands Police Department
(05/01/2019 - 05/31/2019)

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<td>Patrol Zone 4</td>
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<td>Patrol Zone 6</td>
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<td>Possession of Marijuana</td>
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<td>Request Assistance</td>
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<tr>
<td>Resist, Obstruct/Delay Officer</td>
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<td>Robbery</td>
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<td>Seatbelt</td>
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<td>Speeding</td>
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<td>Stoplight/Sign</td>
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<td>Suicide Threats</td>
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<td>Suspicious Person</td>
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<td>Tag Lights</td>
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<td>Traffic Control</td>
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<td>Transport to Jail</td>
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<td>Unlock Car</td>
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<td>Vehicle Check Before Shift</td>
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<td>Vehicle Searches</td>
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<td>Verbal Warnings</td>
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<td>Warrant</td>
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<td>Possession of Drug Paraphernalia</td>
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<td>Suspicious Vehicle</td>
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<td>Vehicle Check After Shift</td>
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<td>Walmart (Accident)</td>
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<td>Warning Citation</td>
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**Total Number Of Events:** 8,797